

HMIS Policy and Procedures Edits

Modifications made on 4/4/17

Changed "MSHMIS Coordinator" to "Data Systems Administrator"

- pg. 2: TOC under "Communication Protocol"
- pg. 6: under "To Learn More about the MSHMIS"
- pg. 7: 2nd paragraph, 2nd sentence
- pg. 7: 1st header
- pg. 7: 3rd paragraph, 1st sentence
- pg. 7: list item 1
- pg. 7: list item 2
- pg. 7: list item 3
- pg. 7: under Program Customization, 2nd paragraph
- pg 7: paragraph 1 under Technical Assistance
- pg. 10: first paragraph, last sentence
- pg. 10: 6th paragraph, 1st sentence
- pg. 11: in "Protocol for requesting Data Removal from the MSHMIS"
- pg. 11: in last paragraph of "Protocol for requesting Data Removal from the MSHMIS"
- pg. 12: 1st paragraph under "Reporting with the MSHMIS"
- pg. 13: ATTN: line under the "Grievance Policy"
- pg. 13: 1st paragraph under for "Participating Agencies"
- pg. 13: ATTN: line under "For Participating Agencies"
- pg. 14: 3rd paragraph under "Monitoring of Participating Agencies"
- pg. 16: 1st paragraph under "User Responsibilities"
- pg. 17: within the "Additional Fees..." list
- pg. 17: last paragraph on the page
- pg. 18: first sentence on page
- pg. 18: 2nd full paragraph on page
- pg. 18: 2nd paragraph under "User Access to the MSHMIS"
- pg. 18: 1st paragraph, last sentence under "Software Security"
- pg. 18: 1st paragraph, last sentence under the "Software" header
- pg. 19: 1st paragraph, 3rd sentence under the "Training" header
- pg. 19: 1st paragraph 1st sentence under "User Access to Database"

- pg. 20: last signature line of the CoC Agreement & Consent Regarding MUTEH MSHMIS Policy & Procedures

Changed "Program Director" to "Executive Director"

- pg. 9: 3rd paragraph under the "Data Quality Expectations"
- pg. 10: 1st paragraph, 2nd to last sentence
- pg. 10: 6th paragraph
- pg. 11: 1st address line under the Protocol for Requesting Data Removal from the MSHMIS
- pg. 11: 2nd address line under the Protocol for Requesting Data Removal from the MSHMIS
- pg. 12: 1st paragraph, 2nd to last sentence under "Disclosure of inclusion in the MSHMIS"
- pg. 12: 3rd paragraph, last sentence under "Distribution of MSHMIS Data"
- pg. 12: 4th paragraph, 2nd sentence under "Distribution of MSHMIS Data"
- pg. 13: 1st sentence under "For Participating Agencies"
- pg. 13: address line under "For Participating Agencies"
- pg. 16: list item 7
- pg. 17: 2nd paragraph under "Security"
- pg. 18: first paragraph, 2nd to last sentence under "User Access to the MSHMIS"
- pg. 18: 2nd paragraph, 2nd sentence under "User Access to the MSHMIS"
- pg. 19: 1st paragraph, last paragraph under "Training"

Modifications were made on 5/18/17

- pg. 22: Added HMIS User Code of Ethics
- pg. 25: Added Privacy Notice - Basic
- pg. 26: Added Privacy Notice - Privately Funded
- pg. 2-4: Modified Table of Contents to reflect noted pages
- pg. 27: Added note about the Pricing Summary