

**Mississippi Balance of State CoC
Governing Council Meeting Minutes**
Thursday, February 9, 2017
10:00 a.m.

TIME AND PLACE

The meeting of the Mississippi Balance of State CoC Governing Council was called to order at 10:01 a.m. The meeting was held at the E.T. Woolfolk State Building (501 N. West St. West Street, Room 138, Jackson, MS 39201).

ROLL CALL

Elected CoC Governing Council Members, the HMIS Lead Agency, and the CoC Collaborative Applicant

CALL TO ORDER

Reginald Glenn, CoC Coordinator, called the meeting to order.

PRESENT

Martha Mitternacht, Ivie Pulliam, Bobby Capps, Myron Hutson, Louise Meyer, Leslie Payne, Bethany Latham, Reginald Glenn, Florida McKay, Pattie Brantley, Kim Townsend

ADDITIONAL NOTE

- GC Members S. Holloway, J. Spring, P. Lane & C. Hicks were not able to attend due to scheduling conflicts.
- R. Glenn will email the travel form to all GC members to complete for reimbursement.

REVIEW OF MINUTES

A motion was made by L. Payne to adopt the minutes for the meeting on Dec. 8, 2016. P. Brantley seconded the motion. All in favor by acclamation.

To access these minutes, as well as minutes from other GC meetings, visit:

*<http://msbos.org/council-minutes/>. Password: **gcmeetings***

ADOPTION / REVIEW OF AGENDA

I. COLLABORATIVE APPLICANT REPORT

- a. Was presented during the HMIS Committee Report. See below for details.

II. REVIEW OF COC COMMITTEE ASSIGNMENTS

- a. **Committee Assignments for all BoS Committees can be viewed here:**

<https://msbosoc.files.wordpress.com/2017/02/coc-governing-council-committee-roster-020917.pdf>

- b. **Active Committees**

1. We want to see that all our committees are active and working towards solutions to move our CoC forward.
2. We are asking each committee at least 1 meeting between today and our next meeting date.
3. Take time to connect with your committee member today and submit the data for your first meeting.
4. The CoC Coordinator will work to provide technical assistance for meeting held via web-conferencing and conference phone.

c. CoC Governing Council Terms

1. Terms Ending in June 2017

- a. M. Mitternacht
- b. I. Pulliam
- c. B. Capps
- d. L. Payne
- e. M. Hutson
- f. P. Lane
- g. C. Hicks

2. Coalition Representation: Term Ending

- a. During this time, the Coalition Chair and Coalition membership must decide if they would like to continue with the current representation OR vote to choose new representation.
- b. Should the coalition choose to continue with current representation, the coalition must provide a letter of support stating that they would like to maintain the representation.
- c. Decision must be made by both parties and submitted to the CoC Coordinator before May 2017.

3. Other Appointed Representation: Term Ending

- a. During this time, the appointed Chair and their agency must decide if they would like to continue with the current representation OR vote to designate new representation.
- b. Should the agency choose to continue with current representation, the agency must provide a letter of support stating that they would like to maintain the representation.
- c. Decision must be made by both parties and submitted to the CoC Coordinator before May 2017.

III. COMMITTEE REPORTS

a. Executive Committee

- 1. No report from the Committee.

b. Ranking Committee

1. FY2016 CoC Competition Debriefing.

- a. Presentation can be viewed here:
<https://msboscoc.files.wordpress.com/2017/02/fy2016-coc-competition-debriefing-020917.pdf>

c. HMIS/Technology Committee

- 1. The HMIS Report was presented in the Collaborative Report:
<https://msboscoc.files.wordpress.com/2017/02/hmis-report-020917.pdf>

d. Resource Development/ Membership/ Awareness

1. We have a total 31 paying members in the Balance of State

2. Coalition Spotlight

- a. L. Payne: Homeless Connect went extremely well—agency participation was great while the client participation dropped. Will work to increase participation next year.
- b. I. Pulliam, K. Townsend, P. Brantley: The City of H'burg is slowly but surely recovering from the Tornado that hit S. Mississippi the weekend before the PIT. Many agencies are working to survey and housed those displaced by the storm and others who've suffered loss.
- c. B. Capps: We are still figuring out how to work the list, but we are slowly getting buy-in.

- d. F. McKay: The Delta is entertaining the idea of doing a Homeless Connect event like the Central Coalition. People are excited about the potential.
- e. J. Spring: N/A
- f. L. Meyer: We must work to establish relationships so that the N. Central Coalition gets back up and going. R. Glenn said that he would reach out.

3. Regional Coalition Highlights

- a. Notable Topics
 - 1. 2017 PIT Count Planning
 - 2. Coordinated Entry Systems
- b. Professional Development
 - 1. Take Care
 - 2. Understanding & Awareness of Vulnerabilities
- c. Average Coalition Attendance (Sept. 2016 – Jan 2017)
 - 1. Central – 12
 - 2. Northeast – 13
 - 3. Delta – 12
 - 4. Southwest – 9
 - 5. Pine Belt - 19

4. Membership Committee Work

- a. With the CoC interacting with more potential stakeholders, resources, and partners there is a need for the Committee to develop:
 - 1. A new CoC brochure with funding and membership information
 - 2. (possibly) a display board
 - 3. updating/editing/relaunching of state-wide resource guide for homeless advocates

e. Quality & Performance Evaluation/Monitoring

1. CoC Written Standards

- a. Back in February 2016, the GC begin talking about the updating of the CoC Written Standards.
- b. What are the current standards (concerning various forms of housing programs—RRH, PSH, etc.?)
- c. What are our future goals?
- d. The QPEM Committee has been officially designated to continue this endeavor.

f. Coordinated Entry Systems

1. CES Highlights

- a. The BNL is currently being updated weekly for each region (excluding the North Central)
- b. Email notification are sent as reminders
- c. Agencies across the BoS and are slowly learning to “work the list”
- d. 2017 PIT Data to added to the BNL once entered in HMIS.

2. Using the By-Name List (BNL)

- a. Check List Clients
- b. Give client ID to CoC/MUTEH via email or HMIS
- c. CoC/MUTEH will respond thru AWARDS w/ contact info and notes.

3. #EndThis Taskforce

- a. **Meeting every 2 weeks in 30-45-minute call:**
 - 1. To work with the Veteran BNL

2. discuss the criterion required to declare an end to Veteran homelessness in the BoS.

4. REVIEW: SSVF Community Partners Meeting – February 2/2/17

g. Funding & Strategy

1. Point-In-Time Count: Debriefing

- a. View implementation timeline here:

<https://msboscoc.files.wordpress.com/2017/02/2017-pit-implementation-timeline1.pdf>

IV. UNFINISHED BUSINESS

- a. There is no unfinished business to report.

V. NEW BUSINESS

- a. There is no new business to conduct.

VI. ANNOUNCEMENTS

a. Scheduling Meetings For 2017

1. In order to better prepare advocates and members for the CoC's 2017 meetings. The MS Balance of State has compiled a meeting calendar of its important information and gatherings. Download the calendar here:

<https://msboscoc.files.wordpress.com/2015/08/msbos-annual-calendar-2017-yearly-calendar-template-vertical-02.pdf>

b. New Social Media Accounts for the BoS

1. Facebook: <https://www.facebook.com/msboscoc>
2. Twitter: <https://twitter.com/msboscoc>

c. NEXT CoC GOVERNING COUNCIL MEETING: June 1st, 2017

VII. ADJOURNMENT

- a. The meeting adjourned at 11:40 p.m.