

**Mississippi Balance of State CoC
Governing Council Meeting Minutes**
Thursday, February 11, 2016
10:00 a.m.

TIME AND PLACE

The meeting of the Mississippi Balance of State CoC Governing Council was called to order at 10:15 a.m. The meeting was held at the E.T. Woolfolk State Building (501 N. West St. West Street, Room 117, Jackson, MS 39201).

ROLL CALL

Elected CoC Governing Council Members, the HMIS Lead Agency, and the CoC Collaborative Applicant

CALL TO ORDER

Reginald Glenn, CoC Coordinator, called the meeting to order.

PRESENT

Martha Mitternacht, Bobby Capps, Myron Hutson, Sara Smith (on behalf of L. Payne), Jean Spring, Louise Meyer, Amanda McNeil (on behalf of C. Hicks), Jimetria Gamblin (on behalf of C. Hicks), Bethany Latham, Reginald Glenn

ADDITIONAL NOTE

- GC Member Ivie Pulliam was not able to attend or send someone on her behalf due to sickness.
- R. Glenn will email the travel form to all GC members to complete for reimbursement.

REVIEW OF MINUTES

Addition to the minutes:

- *Myron Hutson has not officially resigned from the CoC Governing Council. He will submit the Travel Form to re-coup money for his mileage.*

With the above change, a motion was made by M. Mitternacht to adopt the minutes for the meeting on October 15, 2015. J. Spring seconded the motion. All in favor by acclamation.

To access these minutes, as well as minutes from other GC meetings, visit:

*<http://msbos.org/council-minutes/> . Password: **gcmeetings***

ADOPTION / REVIEW OF AGENDA

I. COMMITTEE REPORTS

a. Executive Committee

1. CoC Competition Appeal: WINGS

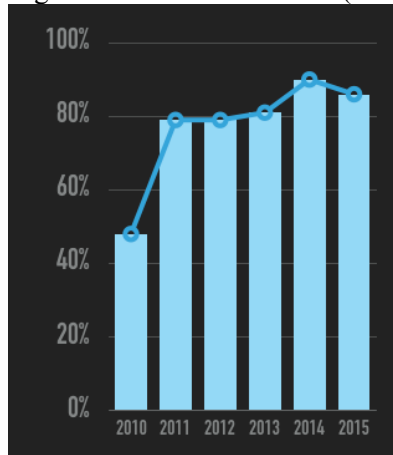
- a.** WINGS (headed by J. Spring) is requesting an appeal concerning the threshold status and changes within the application process.
- b.** The Executive Committee will meet immediately after this meeting to discuss the matter and will make recommendation concerning the appeal and will submit suggestions via letter to all parties involved (including WINGS)

b. Ranking Committee

- Ranking CoC Projects
 1. On 10/26/2015, the Raking Committee met to consider threshold and rank all eligible CoC Projects
 2. Rankings for Tier 1 & 2 may be viewed at <http://msbos.org/coc-app-rankings/>

c. HMIS/Technology Committee

- **Staff Changes**
 1. Joseph Afolabi (Data Assistant) left for Military Boot Camp
 2. TEMP Data Assistant Role – Michael Lamb (Computer Engineering Student at Mississippi State University)
 3. PIT Data Entry is being done by new employee Kierra Wilson.
- **AWARDS Dashboard**
 - a. Total Projects: 135
 - b. Past Quarter Additions: 9 Projects
 - c. Active Users: 96
 - d. Unduplicated Current Count: 5, 195
 - e. Unduplicated Year-To-Date Count: 25,631
- **Whose Data Are We Tracking?**
 1. CoC Funded Agencies
 2. ESG
 3. SSVF
 4. VA GPD Beds
 5. RHY
 6. Olmstead Initiative (CHOICE)
 7. DMH
 - a. CABHI
 - b. SPOTT
 - c. PATH
 8. Privately Funded Agencies
- **AHAR Usability (see graph below)**
 1. Submitted on 12/23/2015
 2. Unusable Data
 - a. Hattiesburg TH FAM & IND
 3. Concerns
 - a. Oak Arbor GPD Bed Utilization
 - b. Lighthouse Rescue Mission (Kenneth Thronson)



c.

- **Training Tuesdays**
 - a. Training Topics for the past quarter:
 - i. The NEW Home Screen
 - ii. Reporting Functionality
 - iii. Household Functionality
 - b. February 23rd: TBD
- **Quote:**
 - a. “It’s not informed consent unless it informs the client.” – Barb Ritter
- **Standardized Consent Forms Across State**
 1. Patti Guider (ODHC) and Ledger met with Barb Ritter (Michigan Coalition Against Homelessness)
 - a. MI merges data from multiple CoC, VAMC’s, PHA’s, and others
 - b. MI has established “Universal Consent” forms the are accepted by agencies throughout their state
 2. HUD doesn’t require agencies to get informed consent unless the data is being shared (only inferred consent is necessary)
- **AWARDS CES Updates**
 1. Timeline: 1st Quarter 2016 – Release new features and train users
 2. Shared FormBuilder Forms across divisions
 3. Agencies can accept or reject referrals
 4. Shared waiting list across divisions
 5. Notifications sent when clients are added or removed from waiting list
 6. Prioritized Listings. Sortable by:
 - a. Date, Agency, Status
 - b. VI-SPDAT Score
 - c. Veterans Status
 - d. Chronically Homeless Score
 - e. Disabling Condition
- **Announcements**
 - a. First Time for MS to be involved in Nationwide SSVF Call, Ledger presented to 349 participants
 - b. HMIS II APR Submitted
 - c. HMIS I Grant Year ends FEB 2016.
- **Other Notes Research:**
 1. What if a person experiencing DV interacts with a Non-DV program?
- d. Resource Development/ Membership/ Awareness**
 - We have a total 27 paying members in the Balance of State
 1. Newest Member: City of Hattiesburg
 - Regional Coalitions
 1. Notable Topics
 - a. 2016 PIT Count (Nov-Jan)
 - b. Coordinated Entry System (Aug. 2015)
 - c. Northeast VI-SPDAT Training (Dec. 2015)
 2. Coalitions Initiatives:
 - a. Agency Reports
 - b. Agency Hosts (w/refreshments)
 - c. Video Agency Reports
 - d. POSSIBLE: “Light” Get-to-Know-You Videos
 3. Coalition Minutes: <http://msbos.org/coalition-minutes/> | Password: *cocminutes*

4. CoC Coordinator Development
 - a. Attended OrgCode's Leadership Academy on Ending Homelessness - Stonewall, WV
 - b. Leaders deal with elected officials and their own staff. Leaders deal with homeless serving organizations and housing organizations. Leaders deal with media and the general public. Leaders deal with government and philanthropic funders. Leadership comes with relationships to nurture, influence, celebrate, and even some of which require recovery.
 - c. Leadership is not synonymous with management. There is, however, overlap. Our academy is going to nurture the vision of leaders and the talents and skills required for transformation, while also filling the toolbox with pragmatic tips and tools you can use.
- e. Funding & Strategy**
- R. Glenn & L. Meyer have developed a 2016 CoC Meeting Calendar for Regional Coalition and CoC GC Meetings:
<https://msboscoc.files.wordpress.com/2015/08/msbos-annual-calendar-2016-yearly-calendar-portrait-02.pdf>
 - 211 SERVICE:
 1. Is it valuable? Relevant to our mission and cause?
 - Do we need to have outreach meeting outside of our regional coalition meetings?
- f. Quality & Performance Evaluation/Monitoring**
- Annual CoC Monitoring Site Visits
 1. As a CoC we must evaluate all of our projects for compliance and performance. This will require a team of CoC representative going to monitor and evaluate every funding project in the CoC.
 - a. Team will consist of the Exec. Committee Chair, CoC Coordinator, Exec. Director of the Collaborative Applicant, and a regional coalition chair.
 2. The CoC will begin site visits with all CoC-funded projects.
 - Annual CoC Monitoring Site Visits
 1. Crosswind – FAITH: March 3rd
 2. Recovery House – Project HOPE TH & PSH: April 21st
 3. MCCSA – STEPS: May 19th
 4. MUTEH Inc. – MPHA I & II, PGV, Planning Grant, HMIS I & II: June 23rd
 5. ASC – 121 Haven House & 227 Place: July 21st
 6. USM IDS – Project Recovery I & II: July 22nd
 7. Catholic Charities Natchez – CoC RRH: August 18th
 8. BCCAA – CoC RRH: Sept. 15th
 - Tools for Evaluation
 1. Continuum of Care Uniform Monitoring Package (UMP)
 - a. Thoughts on the UMP?
 - b. Is it sufficient for the purpose?
 - c. Additions, Corrections?
 2. Other relevant exhibits and/or tools as prescribed by HUD.
 - CoC Written Standards
 1. What are our current written standards?
 2. What are our future goals?
 3. A committee must be formed to explore both our current and future goals related to performance and evaluation for all project types.

- a. Motion was made by B. Capps to begin the formation of a committee to review and improve our CoC Written Standards. Motion seconded by M. Mitternight.

g. Coordinated Entry Systems

- What's more effective: with or without CES?
- Northeast Coalition Pilot
 1. Our Entry Strategy: Entry Points
 - a. Corinth
 - b. Tupelo
 - c. West Point
 - d. Columbus
 2. Highlights
 - a. Buy-In Meeting: Nov. 2015
 - b. VI-SPDAT Training: Dec. 2015
 - i. All Saints Episcopal Church is an essential partner serving as a central intake doing data entry to the active list
 - c. CES Committee has been meeting since Sept. 2015
 - d. Next meeting will be Friday, March 4, 2016
 - i. Topic: The Formulation of the CES Policy and Procedures

h. Point-In-Time Count

- Highlights
 1. Northeast: Saints Brew participation in the Count
 2. Central: Homeless Connect Project
 3. Delta: Greenwood Participation
 4. Southwest: WINGS coverage of Southwest MS
 5. Pine Belt: S. Cohen leading the Count. Continued Consistency

II. UNFINISHED BUSINESS

III. NEW BUSINESS

IV. ANNOUNCEMENTS

a. NOW LIVE: New MS BoS Website

- Visit www.msbos.org view of the site!

b. REGIONAL COALITION MEETINGS

- **CENTRAL – March 8th – Care Lodge – Meridian, MS**
- **DELTA – March 10th – Our House – Greenville, MS**
- **NORTHEAST – March 11th – CREATE Foundation – Tupelo, MS**
- **SOUTHWEST – March 15th – WINGS DV – Columbia, MS**
- **PINE BELT – March 15th – Village at the Beverly – Hattiesburg, MS**
- **For more information visit: <http://msbos.org/regional-coalitions/>**

c. NEXT CoC GOVERNING COUNCIL MEETING: JUNES 9, 2016

V. ADJOURNMENT

- a. The meeting adjourned at 12:10 p.m.