

**Mississippi Balance of State CoC
Governing Council Meeting Minutes**
Thursday, September 8, 2016
10:00 a.m.

TIME AND PLACE

The meeting of the Mississippi Balance of State CoC Governing Council was called to order at 10:05 a.m. The meeting was held at the E.T. Woolfolk State Building (501 N. West St. West Street, Room 117, Jackson, MS 39201).

ROLL CALL

Elected CoC Governing Council Members, the HMIS Lead Agency, and the CoC Collaborative Applicant

CALL TO ORDER

Reginald Glenn, CoC Coordinator, called the meeting to order.

PRESENT

Martha Mitternacht, Bobby Capps, Jean Spring, Myron Hutson, Leslie Payne, Louise Meyer, Cassie Hicks, Bethany Latham, Reginald Glenn, Florida McKay, Pattie Brantley, Stacey Howard, Kim Townsend, Pansy Clayton

ADDITIONAL NOTE

- GC Members I. Pulliam & S. Holloway were not able to attend due to scheduling conflicts.
- R. Glenn will email the travel form to all GC members to complete for reimbursement.

REVIEW OF MINUTES

A motion was made by J. Spring to adopt the minutes for the meeting on May 26, 2016. B. Capps seconded the motion. All in favor by acclamation.

*To access these minutes, as well as minutes from other GC meetings, visit:
<http://msbos.org/council-minutes/>. Password: **gcmeetings***

ADOPTION / REVIEW OF AGENDA

I. NEW APPOINTEES TO THE GOVERNING COUNCIL

a. Meet Our New Governing Council Members: Each person was asked to introduce themselves before the Council

1. Pattie Brantley
 - a. Municipal Representative
 - b. Director of Urban Development – City of Hattiesburg
2. Sherry Holloway
 - a. DMH Representative
 - b. Area Project Specialist – Mississippi Department of Mental Health
3. Florida McKay
 - a. Delta Coalition Representative
 - b. Housing Coordinator – Bolivar County Community Action Agency

b. All new Council Members to sign the GC Code of Conduct.

II. COMMITTEE REPORTS

a. Executive Committee

1. No report from the Committee.

b. Ranking Committee

1. Summary of the FY2016 CoC Application Competition

- a. The Balance of State's CoC Ranking Committee Meeting was held on August 10th to rank project applications. Thirteen (13) projects were ranked including one (1) new project. All others were renewals.
- b. All projects were successful in submission to the Threshold Review and were evaluated via the Project Evaluation Tool. Afterwards, projects were ranked according to the evaluation.
- c. Rankings can be viewed at msbos.org. Link to ranking here:
<https://msboscoc.files.wordpress.com/2015/08/2016-coc-application-rankings1.pdf>
- d. Minutes from the Ranking Committee meeting and appeal process are available on the Committee Minutes Page. See Ranking Committee Minutes here: https://msboscoc.files.wordpress.com/2015/08/ranking-committee-minutes_081016.pdf

2. Points of Note From the Ranking & Review Meeting

- a. The Ranking Committee is concerned by the following:
 1. Delayed or slow reimbursement requests to LOCCS
 2. The return of any amount of money to HUD at the end of the funding cycle
 3. Limiting services to only women and children (as opposed to serving individual or the others)
 4. Low ranking scores in following HUD's programmatic strategies for meeting their established priorities (i.e. Housing First and utilizing the VI-SPDAT)
 5. Consistent ranking at the bottom of the continuum's priorities.
- b. The concerns were outlined from a letter compiled by the Ranking Committee after the Ranking Committee Meeting. View letter here: <https://msboscoc.files.wordpress.com/2015/08/ranking-committee-081016-bos-letterhead-template.pdf>

3. Course of Action

- a. As a result of the concerns mentioned in the letter, the Governing Council has decided that policy should be written pertaining to the ranking and reviewing of projects.
 1. L. Payne: Motion - The policy must be drafted by the Executive Committee (and ranking committee?)
 2. M. Mitternacht: 2nd the motion
- b. The Council also believes that the policy be completed by the start of CoC Site Visits for 2017. The Monitoring Committee will concur with the wishes of the Council.

c. HMIS/Technology Committee

- a. The HMIS Report can be viewed here:
<https://msboscoc.files.wordpress.com/2015/08/hmis-report-090816.pdf>

d. Resource Development/ Membership/ Awareness

1. Purpose:
 - a. This committee shall be responsible for seeking resources for the coalition members to utilize in providing housing and supportive services, to provide technical assistance to assist in writing application for financial assistance. This committee shall contact and solicit input from non-member agencies on housing and supportive services for the homeless, update contact information from all members annually, work with other coalitions to exchange ideas on public awareness and membership.
2. We have a total 31 paying members in the Balance of State
 - a. Newest Members:
 1. Last House on the Block
 2. Aneysa Matthews (Individual)
3. Regional Coalitions
 - a. Notable Topics
 1. 2016 PIT Count Report (July)
 2. Coordinated Entry System (2016)
 - i. 70:20:10 Street Outreach Investment
 3. 3 Phases to Operationalize Homelessness to Housing (July-Aug)
 4. Defining the End of of Chronic Homelessness (July)
 5. CoC Goals & System-wide Performance Measures
 - b. Coalition Minutes: <http://msbos.org/coalition-minutes/> | Password: *cocminutes*

e. Funding & Strategy

- a. This committee will be responsible for developing short and long term plans to prevent and mitigate homelessness in the MS Balance of State CoC area. This includes point in time counts, annual homeless needs gaps analysis, providing information for the Consolidated Plan, and consulting with ESG recipient.

f. Quality & Performance Evaluation/Monitoring

1. Annual CoC Monitoring Site Visits
 - a. As a CoC we must evaluate all of our projects for compliance and performance. This will require a team of CoC representative going to monitor and evaluate every funding project in the CoC.
 1. Team will consist of the Exec. Committee Chair, CoC Coordinator, Exec. Director of the Collaborative Applicant, and a regional coalition chair.
 - b. The CoC will begin site visits with all CoC-funded projects.
2. Annual CoC Monitoring Site Visits Map has been edited due to HUD required meetings. See new map here:
<https://msboscoc.files.wordpress.com/2016/08/screenshot-2016-08-29-11-06-11.png>

g. Coordinated Entry Systems

1. #EndThis Taskforce
 - a. The BoS (spearheaded by MUTEH) has created a special task force specifically geared towards ending Veterans' Homelessness in our CoC.
 - b. The taskforce includes Veterans' Service Providers from across the State.
 - c. Started meeting July 1, 2016. (Has met 3 other times since)

- d. The Focus:
 - 1. How many vets are identified?
 - 2. Outreach efforts in the BoS?
 - 3. How can we serve them?
- e. The Goal: Submit an application to the USICH for an end to veteran homelessness
- f. Next #EndThis meeting: 9/16/16 in Jackson @ MUTEH.

h. Point-In-Time Count

- 1. Summary
 - a. Full PIT Count Report was presented during the Annual Meeting (June 9th) and at Regional Coalitions
 - b. The PIT Committee will begin preparing for PIT 2017 in October!
 - 1. Committee consists of R. Glenn, M. Reynolds, L. Parker, K. Moore (VA), S. Griffin-Cohen
 - c. R. Glenn suggests that the Committee appoint a couple of people in addition to those participating in the planning of the PIT.

III. UNFINISHED BUSINESS

- a. There is no unfinished business to report.**

IV. NEW BUSINESS

- a. There is no new business to conduct.**

V. ANNOUNCEMENTS

a. Regional Coalition Meetings

- 1. To see the dates for the next round of Regional Coalitions, visit:
<https://msbos.org/regional-coalitions/>

b. NEXT CoC GOVERNING COUNCIL MEETING: December 8, 2016

VI. ADJOURNMENT

- a. The meeting adjourned at 12:05 p.m.**

VII. ADDITIONAL NOTE

- a. J. Spring paid \$20 for the Annual Membership Dues of PRVO (entitled to 2 years)**