

**Mississippi Balance of State CoC  
Governing Council Meeting Minutes**  
Thursday, December 8, 2016  
10:00 a.m.

**TIME AND PLACE**

The meeting of the Mississippi Balance of State CoC Governing Council was called to order at 10:05 a.m. The meeting was held at the E.T. Woolfolk State Building (501 N. West St. West Street, Room 117, Jackson, MS 39201).

**ROLL CALL**

Elected CoC Governing Council Members, the HMIS Lead Agency, and the CoC Collaborative Applicant

**CALL TO ORDER**

Reginald Glenn, CoC Coordinator, called the meeting to order.

**PRESENT**

Sherry Holloway, Bobby Capps, Jean Spring, Myron Hutson, Leslie Payne, Cassie Hicks, Ledger Parker, Reginald Glenn, Florida McKay, Pattie Brantley, Kim Townsend

**ADDITIONAL NOTE**

- GC Members M. Mitternacht, I. Pulliam, P. Lane & L. Meyer were not able to attend due to scheduling conflicts.
- R. Glenn will email the travel form to all GC members to complete for reimbursement.

**REVIEW OF MINUTES**

*A motion was made by J. Spring to adopt the minutes for the meeting on Sept. 8, 2016 & October 27, 2016. L. Payne seconded the motion. All in favor by acclamation.*

*To access these minutes, as well as minutes from other GC meetings, visit:  
<http://msbos.org/council-minutes/>. Password: **gcmeetings***

**ADOPTION / REVIEW OF AGENDA**

**I. COLLABORATIVE APPLICANT REPORT**

- a. The CA Report can be viewed here:  
<https://msboscoc.files.wordpress.com/2017/01/collaborative-applicant-report-1208161.pdf>

**II. ESTABLISHING GROUPS FOR COMMITTEE WORK**

- a. **Executive Committee**  
1. Martha Mitternacht, Ivie Pulliam & Sherry Holloway
- b. **Ranking Committee**  
1. B. Capps, L Payne, J. Spring, M. Hutson, P. Brantley & P. Lane
- c. **HMIS Committee**  
1. L. Parker, C. Hicks, P. Lane
- d. **Resource Development/Membership/Awareness Committee**  
1. L. Payne, M. Hutson, F. McKay, B. Capps
- e. **Funding & Strategy Committee**  
1. L. Meyer, P. Brantley, I. Pulliam  
2. PIT Sub-Committee

- a. M. Reynolds, J. Spring, K. Townsend, K. Moore, S. Griffin-Cohen
- f. **Quality/Performance Evaluation/ Monitoring Committee**
  - 1. M. Mitternacht, L. Meyer, S. Holloway
- g. **Coordinated Entry Systems Committee**
  - 1. L. Parker, B. Latham, B. Capps, K. Garner, K. Townsend, A. Ricedorf, R. Glenn, T. Stewart
    - a. #EndThis Taskforce
      - 1. L. Parker, B. Latham, T. Stewart, A. Ricedorf, C. Williams, and K. Townsend
- h. **NOTE: L. Payne – requested that the Council have a list of Committees and members.**

### III. COMMITTEE REPORTS

- a. **Executive Committee**
  - 1. No report from the Committee.
- b. **Ranking Committee**
  - 1. No report from the Committee.
- c. **HMIS/Technology Committee**
  - 1. The HMIS Report was presented in the Collaborative Report: <https://msboscoc.files.wordpress.com/2017/01/collaborative-applicant-report-1208161.pdf>
- d. **Resource Development/ Membership/ Awareness**
  - 1. We have a total 31 paying members in the Balance of State
    - a. Newest Members:
      - 1. Last House on the Block
      - 2. Aneysa Matthews (Individual)
  - 2. Coalition Spotlight
  - 3. Regional Coalition Meeting Elements
    - a. Agency Reports
    - b. CoC/HUD/Programmatic Info
    - c. Program Practices Training
  - 4. Regional Coalition Review
    - a. Notable Topics
      - 1. 2017 PIT Count Planning
      - 2. Coordinated Entry Systems
    - b. Program Practices
      - 1. Characteristics of an Exemplary Diversion Specialist
      - 2. Making Change Happen
      - 3. Discipline of Getting Things Done
  - 5. Development of BoS Information Material
    - a. With the CoC interacting with more potential stakeholders, resources, and partners there is a need for the Committee to develop:
      - 1. A new CoC brochure with funding and membership information
      - 2. (possibly) a display board
      - 3. updating/editing/relaunching of state-wide resource guide for homeless advocates
- e. **Quality & Performance Evaluation/Monitoring**
  - 1. Annual CoC Monitoring Site Visits
    - a. As a CoC we must evaluate all of our projects for compliance and performance. This will require a team of CoC representative going to monitor and evaluate every funding project in the CoC.

1. Team will consist of the Exec. Committee Chair, CoC Coordinator, Exec. Director of the Collaborative Applicant, and a regional coalition chair.
- b. The CoC will begin site visits with all CoC-funded projects.
2. Annual CoC Monitoring Site Visits Map has been edited due to HUD required meetings. See new map here:  
<https://msboscoc.files.wordpress.com/2016/08/screenshot-2016-08-29-11-06-11.png>

**f. Coordinated Entry Systems**

**1. #EndThis Taskforce**

- a. The BoS (spearheaded by MUTEH) has created a special task force specifically geared towards ending Veterans' Homelessness in our CoC.
- b. The taskforce includes Veterans' Service Providers from across the State.
- c. Started meeting July 1, 2016. (Has met 3 other times since)
- d. The Focus:
  1. How many vets are identified?
  2. Outreach efforts in the BoS?
  3. How can we serve them?
- e. The Goal: Submit an application to the USICH for an end to veteran homelessness
- f. Next #EndThis meeting: 9/16/16 in Jackson @ MUTEH.

**g. Funding & Strategy**

**1. Point-In-Time Count: Planning & Strategy**

- a. View presentation here:  
<https://msboscoc.files.wordpress.com/2017/01/2017-pit-count-planning-strategy-120816.pdf>
- b. The 2016 AHAR to Congress – November 2016
  1. View presentation here:  
<https://msboscoc.files.wordpress.com/2017/01/2016-ahar-to-congress-120816.pdf>

**IV. UNFINISHED BUSINESS**

- a. There is no unfinished business to report.**

**V. NEW BUSINESS**

- a. There is no new business to conduct.**

**VI. ANNOUNCEMENTS**

**a. Regional Coalition Meetings**

1. To see the dates for the next round of Regional Coalitions, visit:  
<https://msbos.org/regional-coalitions/>

**b. Scheduling Meetings For 2017**

1. In order to better prepare advocates and members for the CoC's 2017 meetings. The MS Balance of State has compiled a meeting calendar of its important information and gatherings. Download the calendar here:  
<https://msboscoc.files.wordpress.com/2015/08/msbos-annual-calendar-2017-yearly-calendar-template-vertical-02.pdf>

**c. New Social Media Accounts for the BoS**

1. Facebook: <https://www.facebook.com/msboscoc>

2. Twitter: <https://twitter.com/msboscoc>
- d. **NEXT CoC GOVERNING COUNCIL MEETING: February 8, 2017**

**VII. ADJOURNMENT**

- a. The meeting adjourned at 12:00 p.m.