

Mississippi Balance of State CoC
Southwest Regional Coalition
Monthly Meeting Minutes
Tuesday, February 21, 2017
10:00 a.m.

TIME AND PLACE

The Southwest Regional Coalition Meeting was called to order at 10:20 a.m. The meeting was held at the St. Mary's Basilica – Basement Meeting Room (105 S. Union St., Natchez, MS 39121)

CALL TO ORDER

Reginald Glenn, MS CoC Coordinator called the meeting to order.

PRESENT

Reginald Glenn (MS BoS CoC), Dorothy Sylvester (CCI), Courtney Hicks (CCI), Tren Burkett (ASC)

REVIEW OF MINUTES (December 14, 2016)

A motion was made by D. Sylvester to adopt the minutes for the meeting on December 14, 2016. The motion was seconded by T. Burkett. All in favor by acclamation.

REVIEW OF MINUTES (January 17, 2017)

A motion was made by D. Sylvester to adopt the minutes for the meeting on January 17, 2017. The motion was seconded by T. Burkett. All in favor by acclamation.

Reminder: Minutes will not be printed for the meetings starting January 2016. Visit www.msbos.org to view minutes.

ADOPTION / REVIEW OF AGENDA

Attendee adopted a motion to accept the agenda. The motion was seconded. All in favor by acclamation.

UNFINISHED BUSINESS

I. Agency Report: ASC Housing Consortium

- a. Presented by T. Burkett.
- b. For more information about ASC, visit: <https://www.ascms.org>

c. Agency Reports – We want to know more about what your agencies do!

- i. REPORT FORMATTING: We want all agencies to be able to give a brief report concerning the programs and initiatives:
 1. 5 -10 Presentation during coalition meeting
 2. PowerPoint capability provided if needed
 3. Each agency must volunteer to present a month
- ii. VOLUNTEERS slated for NEXT MEETINGS
 1. March 2017 – N/A

II. COORDINATED ENTRY SYSTEMS

a. CES Highlights

- i. By-Name List (BNL) is currently being updated weekly for each region (excluding the N. Central)
- ii. Email notifications sent as reminders

- iii. 2017 PIT Count Data to added to the BNL once in HMIS.
- b. BNL Access**
 - i. Go to www.msbos.org
 - ii. Under the 'Homeless Data' menu, click 'CES Training'
 - iii. Training begins with viewing CES webinars online (links included)
 - iv. After viewing the videos, everyone wishing to access the list must take a brief quiz
 - v. Access will be granted within 48-72 hours of taking the quiz.
- c. Using the BNL**
 - i. Check List Clients
 - ii. Give client ID to CoC/MUTEH via email or HMIS
 - iii. CoC/MUTEH will respond thru AWARDS w/ contact info and notes.
- d. #EndThis Taskforce**
 - i. Meeting every 2 weeks in 30-45 minute call:
 - 1. To work with the Veteran BNL
 - 2. Discuss the sriterion
 - 3. Required to declare an end to Veteran homelessness in the BoS

III. DEBRIEFING: 2017 PIT Count

- a. A link to this presentation can be viewed here:
<https://msboscoc.files.wordpress.com/2015/08/2017-pit-count-debriefing-february-14-2017.pdf>

NEW BUSINESS

I. PROFESSIONAL DEVELOPMENT: 3 Major Reactions to Change

- i. View the presentation here: <https://msboscoc.files.wordpress.com/2017/02/3-major-reactions-to-change-february-10-2017.pdf>

ANNOUNCEMENTS

I. HUD Exchange Notes of the Month – February 2017

a. APR Updates

- i. Beginning in April 1 , 2017, HUD will begin requiring CoC Program grant recipients to submit their APR data through a new online database—the Sage HMIS Reporting Repository (Sage).
- ii. Communities will no longer submit APRs in esnaps. This change in systems will apply to all CoC homeless assistance grants (e.g. Supportive Housing Programs, Shelter Pkus Care, Section 8 Moderate Rehabilitation Single Room Occupancy Program, CoC Program) adminisitered by the Office of Special Needs Assitance Programs (SNAPS)—regardless of when they were initially funded.
- iii. The APR has been updated to do the following:
 - 1. Allow CSV imports of aggregate data about persons seved;
 - 2. Integrate project-level performance data into the body of the report;
 - 3. Update the data quality component to be consistent with the new HUD-approved Data Quality Framework;
 - 4. And provide programming specification for population specific questions, among other updates.

II. CoC Announcements – February 2017

a. Coalition Representation: Term Ending

- i. Your Coalition Chair's 2-year term will end in June 2017.

- ii. During this time, the Coalition Chair and Coalition membership must decide if they would like to continue with the current representation OR vote to choose new representation.
- iii. Should the coalition choose to continue with current representation, the coalition must provide a letter of support stating that they would like to maintain the representation.
- iv. Decision must be made by both parties and submitted to the CoC Coordinator before May 2017.

a. Scheduling Meetings For 2017

- i. To better prepare advocates and members for the CoC's 2017 meetings. The MS Balance of State has compiled a meeting calendar of its important information and gatherings. Download the calendar here:
<https://msboscoc.files.wordpress.com/2015/08/msbos-annual-calendar-2017-yearly-calendar-template-vertical-02.pdf>

b. New Social Media Accounts for the BoS

- i. Facebook: <https://www.facebook.com/msboscoc>
- ii. Twitter: <https://twitter.com/msboscoc>

c. HMIS Training Tuesday

- i. Training Topics for the past quarter:
 - 1. Updates & New Features
 - 2. Client Consent – Data Sharing
 - 3. New Cloning Feature
- ii. Next Training Tuesday: March 7th at 10 am.
- iii. Contact Bethany Latham (blatham@muteh.org) for more details.

II. NEXT SOUTHWEST MEETING: Tuesday, March 21st, 2017. Location: McComb, MS.

ADJOURNMENT

The meeting adjourned at 11:40 AM.

ADDITIONAL NOTES

- a. During the December 2016 meeting, coalition members scheduled the location of the meetings until the end of 2017. The locations will alternate between Natchez & McComb. January 2017 will begin in McComb. February's meeting will be in Natchez, etc.