

Mississippi Balance of State CoC
Southwest Regional Coalition
Monthly Meeting Minutes
Tuesday, August 15th, 2017

TIME AND PLACE

The Southwest Regional Coalition Meeting was called to order at 10:15 a.m. The meeting was held at the WINGS – Admin. Offices (613 Main Street, McComb, MS 39648).

CALL TO ORDER

Reginald Glenn, MS CoC Coordinator called the meeting to order.

PRESENT

Reginald Glenn (BoS), Courtney Hicks (CCI), Annie May (WINGS), Tracey Cavanaugh (WINGS), Allen Williams (WINGS)

REVIEW OF MINUTES

A motion was made by A. May to adopt the minutes for the meeting on July 18th, 2017. The motion was seconded by A. Williams. All in favor by acclamation.

Reminder: Minutes will not be printed for the meetings starting January 2016. Visit www.msbos.org to view minutes.

ADOPTION / REVIEW OF AGENDA

Attendee adopted a motion to accept the agenda. The motion was seconded. All in favor by acclamation.

UNFINISHED BUSINESS

I. Agency Report – WINGS

a. Presented by A. Williams

- i. For more about WINGS and their programs, visit:
<https://www.wingsdvs.com/index.html>

b. Agency Reports – We want to know more about what your agencies do!

- i. REPORT FORMATTING: We want all agencies to be able to give a brief report concerning the programs and initiatives:
 - 1. 5 -10 Presentation during coalition meeting
 - 2. PowerPoint capability provided if needed
 - 3. Each agency must volunteer to present a month
- ii. **VOLUNTEERS slated for NEXT MEETINGS**
 - 1. September 2017 – MUTEH
 - 2. October 2017 – CCI
 - 3. November 2017 - VOVM

II. COORDINATED ENTRY SYSTEMS

a. CES Refresh

- i. View the presentation here: <https://msboscoc.files.wordpress.com/2017/09/ces-refresh-august-2017.pdf>

b. CES Highlights

- i. By-Name List (BNL) is currently being updated weekly for each region (excluding the N. Central)
- ii. Email notifications sent as reminders
- iii. 2017 PIT Count Data to added to the BNL once in HMIS.

- c. **BNL Access**
 - i. Go to www.msbos.org
 - ii. Under the 'Homeless Data' menu, click 'CES Training'
 - iii. Training begins with viewing CES webinars online (links included)
 - iv. After viewing the videos, everyone wishing to access the list must take a brief quiz
 - v. Access will be granted within 48-72 hours of taking the quiz.
- d. **Using the BNL**
 - i. Check List Clients
 - ii. Give client ID to CoC/MUTEH via email or HMIS
 - iii. CoC/MUTEH will respond thru AWARDS w/ contact info and notes.
- e. **#EndThis Taskforce**
 - i. Meeting every 2 weeks in 30-45-minute call:
 - 1. To work with the Veteran BNL
 - 2. Discuss the criterion
 - 3. Required to declare an end to Veteran homelessness in the BoS
- f. **Working the BNL**
 - i. Preliminary Logistics
 - 1. Housing Programs: How much money (if any) do you have any money left for housing homeless individuals?
 - 2. Signing of the BNL Confidentiality Agreement
 - 3. Our Focus: Top 10 clients on your region's BNL.
 - 4. Passing out copies on the BNL
 - 5. Working the List!

NEW BUSINESS

- I. **PROFESSIONAL DEVELOPMENT: Discipline & Personality Types**
 - a. View the presentation here View the presentation here:
<https://msboscoc.files.wordpress.com/2017/07/discipline-and-personality-types-july-2017.pdf>

ANNOUNCEMENTS

- I. **HUD Exchange Notes of the Month – August 2017**
 - a. **There are no Exchange Notes this month.**
- II. **CoC Announcements – August 2017**
 - a. **SCHEDULING MEETINGS FOR 2017**
 - i. To better prepare advocates and members for the CoC's 2017 meetings. The MS Balance of State has compiled a meeting calendar of its important information and gatherings. Download the calendar here:
<https://msboscoc.files.wordpress.com/2015/08/msbos-annual-calendar-2017-yearly-calendar-template-vertical-02.pdf>
 - b. **NEW SOCIAL MEDIA ACCOUNTS FOR THE BOS**
 - i. Facebook: <https://www.facebook.com/msboscoc>
 - ii. Twitter: <https://twitter.com/msboscoc>
 - c. **2017-18 CoC MEMBERSHIP DUES**
 - i. Our current membership year will end June 30, 2017. Current member agencies/individuals and potential new members must apply for membership for the period of July 1, 2017 – June 30, 2018

- ii. To apply/re-pply for membership, all agencie (current &new members) must complete our online our [online CoC Membership Application](#).
- iii. Please take the time to update your agency's contact and other pertinent information using our online Membership Application form. After submitting your membership request, you will receive (via email) an invoice for your membership dues.
- iv. Once receiving the invoice, payment for membership can be submitted by cash, check, or money order.

d. CoC GOVERNING COUNCIL MEETING

i. Thursday, September 14th, 2017

- 1. Woolfolk Building, Room 117

II. NEXT SOUTHWEST MEETING: Tuesday, September 19th, 2017. Location: Natchez, MS.

ADJOURNMENT

The meeting adjourned at 12:46 PM.

ADDITIONAL NOTES

- a. **MEETING SCHEDULE** - During the December 2016 meeting, coalition members scheduled the location of the meetings until the end of 2017. The locations will alternate between Natchez & McComb. January 2017 will begin in McComb. February's meeting will be in Natchez, etc.
- b. **WORKING THE LIST** - After the meeting, agencies stayed behind to begin the working of the BNL