

**Mississippi Balance of State CoC**  
**Southwest Regional Coalition**  
**Monthly Meeting Minutes**  
Tuesday, November 17, 2015  
10:00 a.m.

**TIME AND PLACE**

The Southwest Regional Coalition Meeting was called to order at 10:10 a.m. The meeting was held at the WINGS DV Conference Room ([3167 Hwy 51 MM, McComb, MS 39648](#))

**CALL TO ORDER**

Reginald Glenn, MS CoC Coordinator called the meeting to order.

**PRESENT**

Donna Miller (CCI), Reginald Glenn (MS BoS CoC), Tina Davis (PBMHR/Oak Arbor SSVF), Cynthia Jackson (CCI SSVF), Jean Spring (WINGS), Leah Howard (WINGS), Michel'le Austin (WINGS), Allen Williams (WINGS), Janet Rogers (WINGS)

**REVIEW OF MINUTES**

*A motion was made to adopt the minutes for the meeting on September 15, 2015 by J. Spring. The motion was seconded by D. Miller.*

**ADOPTION / REVIEW OF AGENDA**

*Attendee adopted a motion to accept the agenda. \_\_\_\_\_ seconded the motion. All in favor by acclamation.*

**UNFINISHED BUSINESS**

**I. Agency Report:**

- i. There were no agency reports to be made. However R. Glenn encouraged agencies to reach out to new agencies and use their initial interaction as a launching pad for participation in the coalition meetings.

**II. Agency Reports – We want to know more about what your agencies do!**

- a. We want all agencies to be able to give a brief report concerning the programs and initiatives:
  - i. 5 -10 Presentation during coalition meeting
  - ii. PowerPoint capability provided if needed
  - iii. Each agency must volunteer to present a month
  - iv. VOLUNTEERS slated for NEXT MEETINGS
    - 1. December 2015 – N/A

**III. 2016 Point-In-Time Count: Planning Strategy**

**a. The PIT Committee – Purpose**

- i. Oversees the PIT process and ensure all aspects of the Count are executed according to the CoC's PIT Count Plan
- ii. Their decisions will be the guiding standards of the Count.
- iii. The CoC Coordinator will serve the committee as the PIT Coordinator, advising and implementing the PIT plan of the CoC.
- iv. We've obtained a grant for Veterans' Affairs to conduct the Count this year (\$40,000)

**b. HUD & CoC PIT Standards**

- i. HUD deems that we count at least biennially
  1. The BoS chooses to count annually.
- ii. The Count must be conducted in the last 10 days in January with a reference to a single point-in-time within that 10 days.
  1. Historically, the BoS conducts a 5-day count due to the vastness of our geographic coverage area.
- iii. As of last year, the BoS official assessment tool for the Count is the VI-SPDAT.

**c. Days of the Count? Point of Reference?**

- i. Days: January 25<sup>th</sup> – 29<sup>th</sup>
- ii. Point of Reference: Monday, January 25<sup>th</sup> @ 12:00 Midnight til Tuesday, January 26<sup>th</sup> @ 12:00 Midnight

**d. Preparing For the Count: Things to consider...**

**i. Intent & Activities**

1. What resources/agencies will be needed during your local Count? List who you want to get involved.
2. How should your resources/agencies be allocated throughout the Count?
3. Examples:
  - a. Homeless Connect Events
  - b. Surveys (VI-SPDATs)
  - c. Care Packs
  - d. Outreach Collaborations
  - e. Other Ideas???

**ii. Who Should We Count?**

1. Individuals or families in :
  - a. Emergency shelters
  - b. Transitional housing, and
  - c. Hotels and motels paid for by charitable organizations of federal, state, or local gov't programs for low-income individuals
  - d. Places not meant for human habitation.

**iii. Who's Not Included**

1. Persons in locations not on the BoS' HIC
2. Persons in PH programs, including HUD-VASH
3. Persons temporarily staying with family & friends (i.e. "doubled up")
4. Residing in housing they rent and own (including rental housing w/ assistance from a RRH project on the night of the Count)
5. Persons residing in institutions (e.g. jails, juvenile correction facilities, foster care, hospital beds, detox centers)

**iv. Methodology**

1. HMIS Data Entry (All member agencies)
  - a. DV agencies excluded via VAWA & VOCA
2. Regional Coalitions
3. Registry Week (VI-SPDAT)
4. Census Counting

**v. Identify Your Count Locations**

1. Emergency Shelters
2. Domestic Violence Shelters
3. Transitional Housing Projects
4. Outreach Ministries
5. Soup Kitchens
6. Churches

7. Homeless Encampments
8. Streets
9. Public Gathering Places
10. Abandon Housing
- vi. Care Packs**
  1. Non-Perishable Items
  2. Meal Gift Cards
  3. Toiletries
  4. Backpacks (Drawstring, etc.)
  5. Blankets
  6. Socks (Partnership w/ National Coalition on Homelessness)
  7. Other Items???
- vii. Pre-PIT Promotion**
  1. Continuum-Wide Emails
  2. Websites
    - a. Muteh.org
    - b. Muteh.wordpress.com
    - c. Msbos.org
  3. Social Media Posts
    - a. Facebook: facebook.com/mutehinc
    - b. Twitter: @mutehinc
  4. Videos
    - a. [www.Youtube.com/mutehinc](http://www.Youtube.com/mutehinc)
      - i. PIT Strategy Video
      - ii. “How-To” Videos (including Screen-tips)
- viii. PIT Count Reminders**
  1. We are about 21/2 months from the Count! Don’t wait to start thinking about the Count!
  2. The PIT Count Committee will be meeting regularly to hash out any concerns
  3. Updates for the PIT will be posted on:
    - a. Muteh.wordpress.com
    - b. Msbos.org
- ix. Suggestions For the Count?**

## **NEW BUSINESS**

### **I. HUD Exchange Notes of the Month – November 2015**

#### **a. Ending Veteran Homelessness**

- i. The community had identified all veterans experiencing homelessness
- ii. The Community provides shelter immediately to any veterans experiencing homeless who wants it.
- iii. The Community only provides service-intensive transitional housing in limited instances.
- iv. The Community has capacity to assist veterans to swiftly move into permanent housing
- v. The Community has resources, plans, and systems capacity in a place should a veteran become homeless or be at risk of homelessness.
- vi. For more information about what is means to end veteran homelessness, see the following document from the USICH:**  
[http://usich.gov/resources/uploads/asset\\_library/Achieving\\_the\\_Goal\\_Endin\\_g\\_Veteran\\_Homelessness\\_v3\\_10\\_01\\_15.pdf](http://usich.gov/resources/uploads/asset_library/Achieving_the_Goal_Endin_g_Veteran_Homelessness_v3_10_01_15.pdf)

## **ANNOUNCEMENTS**

### **I. Coordinated Entry System: Northeast Coalition Pilot**

- a. The Northeast Coalition will have a launch meeting this Friday to gather support for a CES pilot. Many organizations will be invited to the table for this meeting. Hope for good reports and open minds.

### **II. REMINDER: New MS BoS Website**

- a. Visit [www.msbos.org](http://www.msbos.org) for the latest news concerning the Balance of State!

### **III. CoC Application Rankings on msbos.org**

- a. LINK: <http://msbos.org/coc-app-rankings/>

### **IV. Next Southwest Coalition Meetings:**

- a. **December 15<sup>th</sup> 2015** - Location: WINGS DV Conf. Room, McComb, MS
- b. **January 19<sup>th</sup> 2016** – Location: St. Mary’s Basilica FLC, Natchez, MS

## **ADJOURNMENT**

The meeting adjourned at 12:05 PM.

## **ADDITIONAL NOTES**

- a. R. Glenn will work to meet with AKA Local Chapter in McComb to ensure that they can donate care packs to the Southwest Coalition Count.
- b. J. Spring and R. Glenn also obtained a contact from MICA House for more information about their programs.