

**Mississippi Balance of State CoC
Governing Council Meeting Minutes**
Thursday, December 14, 2017
10:00 a.m.

TIME AND PLACE

The meeting of the Mississippi Balance of State CoC Governing Council was called to order at 10:05 a.m. The meeting was held at the E.T. Woolfolk State Building (501 N. West St., Room 117, Jackson, MS 39201).

ROLL CALL

Elected CoC Governing Council Members, the HMIS Lead Agency, and the CoC Collaborative Applicant

CALL TO ORDER

Reginald Glenn, CoC Coordinator, called the meeting to order.

PRESENT

Ivie Pulliam, Myron Hutson, Leslie Payne, Reginald Glenn, Florida McKay, Cassie Hicks, Hannah Maharrey, L. Allen Williams, Bethany Latham, Kimberly Moore, Amy Lyon, Kim Townsend, Kathy Garner

ADDITIONAL NOTE

- GC Members M. Mitternacht, S. Holloway, & L. Meyer were not able to attend due to scheduling conflicts. See Sign-In Sheet from the meeting here: https://msbos.org/wp-content/uploads/2018/01/GCSignInSheet_121417.pdf
- R. Glenn will email the travel form to all GC members to complete for reimbursement.

REVIEW OF MINUTES

A motion was made by L Payne to adopt the minutes for the meeting on Sept. 14, 2017. A. Williams seconded the motion. All in favor by acclamation.

*To access these minutes, as well as minutes from other GC meetings, visit:
<http://msbos.org/council-minutes/>. Password: **gcmeetings***

ADOPTION / REVIEW OF AGENDA

I. GOVERNING COUNCIL: MEMBER CHANGES

a. Joining the Council

1. Hannah Maharrey – Northeast
2. Allen Williams – Southwest
 - a. Has been confirmed by Southwest Coalition
3. Amy Lyon – Pine Belt

II. COMMITTEE REPORTS

a. Executive Committee

1. Equal Access Policy

- a. View presentation here: <https://msbos.org/wp-content/uploads/2018/01/EAR-Policy-Slides-121417.pdf>
- b. The Council was being asked to vote on the drafted policy as a standard for applicable programs.

- c. See draft of document here: <https://msbos.org/wp-content/uploads/2015/07/coc-equal-access-policy-rev-09-2017.pdf>
- d. A motion was made by C. Hicks to accept the drafted document as written. The motion was seconded by F. McKay. All in favor by acclamation.
- e. Updated document can be viewed here: <https://msbos.org/wp-content/uploads/2017/12/CoC-Equal-Access-Policy-rev.-09-2017.pdf>

2. Limited English Proficiency Policy

- a. The purpose of this plan is to ensure clients of CoC’s member agencies meaningful access to services, programs, and activities although they may be limited in their English language proficiency. BoS is committed to this Language Access Plan as the appropriate response to meeting our clients’ needs.
- b. Applicability: Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000(d) and Executive Order 13166 require that recipients of federal funds take responsible steps to ensure meaningful access by persons with Limited English Proficiency (LEP persons).
- c. The Fair Housing Act (or Act) prohibits discrimination in the sale, rental or financing of dwellings, and in other housing-related transactions, because of race, color, religion, sex, disability, familial status or national origin.
- d. Action: The CoC wants to vote on the drafted policy as a standard for applicable programs.
- e. C. Hicks: We should add verbiage concerning the AFFH Rule to bolster the Policy. R. Glenn agreed to add said verbiage.
- f. **The vote was tabled until the edit was made. A vote was made by online vote and the policy was accepted with suggested edits.**
- g. View the policy here: <https://msbos.org/wp-content/uploads/2017/12/CoC-Limited-English-Proficiency-Policy-rev.-12-2017.pdf>

b. Ranking Committee

1. ASC Funding Update

- a. K. Garner updated the Council with her previously discussed funding issues. She would like the support of the Council as she seeks to resolve funding concerns.
- b. **The Council decided to draft a letter of support for K. Garner. See letter here: <https://msbos.org/wp-content/uploads/2017/12/ASC-HUD-BoS-Letterhead-Template.pdf>**

c. HMIS/Technology Committee

- 1. The HMIS Committee Report can be viewed here: <https://msbos.org/wp-content/uploads/2018/01/HMIS-Report-121417.pdf>

d. Resource Development/ Membership/ Awareness

- 1. **We have a total 34 paying members in the Balance of State. Including 7 new members.**
- 2. Regional Coalition Highlights
 - a. Notable Topics
 - 1. Coordinated Entry Systems
 - 2. 2018 Homeless Connect Planning (Central & Delta)
 - 3. PIT Count Planning
 - b. Professional Development
 - 1. Discipline & Personal Growth
 - 2. Prioritize Life
 - 3. Building Trust
 - 4. 4 Dimensions of Character

- c. Average Coalition Attendance (Sept. 2017 – Nov. 2017)
 - 1. East Central – 19
 - 2. Northeast – 10
 - 3. Delta – 8
 - 4. Southwest – 7
 - 5. Pine Belt – 26
 - 3. State-wide Homeless Resource Directory
 - a. The CoC is developing a online, state-wide directory to ensure that agencies and clients are aware of resources available in their region and beyond.
Completion Date: Spring 2018.
 - e. **Quality & Performance Evaluation/Monitoring**
 - 1. **As a CoC we must evaluate all our projects for compliance and performance.**
 - 2. This will require a team of CoC representative going to monitor and evaluate every funded project in the CoC.
 - a. Team will consist of the Exec. Committee Chair, CoC Coordinator, CFO of the Collaborative Applicant, and a regional coalition chair.
 - 3. The CoC will begin site visits with all CoC-funded projects.
 - 4. The schedule for the monitoring visits will be released shortly.
 - a. Oct. 19th – Recovery House
 - b. Nov. 16th – MCCA
 - c. Feb. 22nd – Catholic Charities
 - d. March 22nd – ASC
 - e. March 23rd – USM-IDS
 - f. April 19th – MUTEH
 - f. **Coordinated Entry Systems**
 - 1. **Ending Veterans Homelessness in the BoS**
 - a. The community has identified all Veterans experiencing homelessness.
 - 1. We cannot meet this criterion until access to the VA homeless list.
 - b. The community provides shelter immediately to any Veterans experiencing unsheltered homelessness who wants it.
 - 1. We cannot meet this criterion until we gain 24/7 access.
 - c. The community provides service-intensive transitional housing only in limited instances.
 - d. The community has capacity to assist Veterans to swiftly move into permanent housing.
 - e. The community has resources, plans partnerships and systems capacity in place should any Veteran become homeless or be at risk of homelessness in the future.
 - 2. **Regional Outreach Teams**
 - a. To strengthen street outreach across the CoC, the Collaborative Applicant is seeking to develop regional outreach teams throughout the BoS. Led by Allen Tisdale, these teams will consist of local agency representation and volunteers willing to participate. The aim is to have more agency participation in the BNL data compilation.
 - g. **Funding & Strategy**
 - 1. **Built For Zero (BfZ) Participation**
 - a. View the Presentation: <https://msbos.org/wp-content/uploads/2018/01/Built-for-Zero-121417.pdf>
 - b. The CA (MUTEH) wants to hear the Council thoughts on participation in this initiative.

- c. Most of the Council believes that participation may not be most beneficial for the price. Also, the Council believes the CA goes to conferences and training to stay ahead of the curve in homeless services.
- d. Conversation will be discussed via email before the registration deadline of Friday, January 12th, 2018

2. Point-In-Time Count: Planning

- a. The projected date for the 2018 PIT Count is January 22-26th 2018.
- b. The PIT Count date must be approved by the PIT Committee (which will begin meeting in October).
- c. PIT Notes
 - 1. Currently finalizing resources for the PIT.
 - i. Surveys, Videos, Quiz
 - ii. PIT Mail-outs will go out by next week
 - iii. All information can be found at muteh.wordpress.com
- d. View a sample of the PIT Implementation here:
<https://muteh.files.wordpress.com/2015/12/2017-pit-implementation-timeline.pdf>

III. UNFINISHED BUSINESS

- a. **There is no unfinished business to report.**

IV. NEW BUSINESS

- a. **There is no new business to conduct.**

V. ANNOUNCEMENTS

a. Scheduling Meetings For 2018

- 1. To better prepare advocates and members for the CoC's 2018 meetings. The MS Balance of State has compiled a meeting calendar of its important information and gatherings. Download the calendar here: <https://msbos.org/wp-content/uploads/2015/08/msbos-annual-calendar-2018-yearly-calendar-template-vertical-04.pdf>

b. New Social Media Accounts for the BoS

- 1. Facebook: <https://www.facebook.com/msboscoc>
- 2. Twitter: <https://twitter.com/msboscoc>

c. NEXT CoC GOVERNING COUNCIL MEETING: February 8th, 2018

VI. ADJOURNMENT

- a. The meeting adjourned at 1:10 p.m.