

**Mississippi Balance of State CoC
Southwest Regional Coalition
Monthly Meeting Minutes
Tuesday, March 20th, 2018**

TIME AND PLACE

The Southwest Regional Coalition Meeting was called to order at 10:15 a.m. The meeting was held at the St. Mary's Basilica (613 Main Street, Natchez, MS 39120).

CALL TO ORDER

Reginald Glenn, MS CoC Coordinator called the meeting to order.

PRESENT

Reginald Glenn (BoS), Chamon Williams (CCI), Dorothy Sylvester (CCI), Ashley Pack (Oak Arbor), Melissa Little (ASC), Robert Bradford (Adams County EMA), Marie Gasquet, Norma Williams

REVIEW OF MINUTES

A motion was made by to adopt the minutes for the meeting on February 20th, 2018. The motion was seconded. All in favor by acclamation.

***Reminder:** Minutes will not be printed for the meetings starting January 2016. Visit www.msbos.org to view minutes.*

ADOPTION / REVIEW OF AGENDA

Attendee adopted a motion to accept the agenda. The motion was seconded. All in favor by acclamation.

UNFINISHED BUSINESS

I. Agency Report – Adams County Emergency Management Agency

a. Presented by R. Bradford.

i. Adams County is exploring the idea of implementing an emergency shelter in Natchez. They have formed Committees to research every aspect of implementation. R. Glenn offered to give any assistance needed to advice in this endeavor.

b. Agency Reports – We want to know more about what your agencies do!

i. REPORT FORMATTING: We want all agencies to be able to give a brief report concerning the programs and initiatives:

1. 5 -10 Presentation during coalition meeting
2. PowerPoint capability provided if needed
3. Each agency must volunteer to present a month

ii. VOLUNTEERS slated for NEXT MEETINGS

1. April 2018 – N/A
2. May 2018 – N/A
3. July 2018 – N/A

II. COORDINATED ENTRY SYSTEMS

a. CES Highlights

- i. By-Name List (BNL) is currently being updated weekly for each region (excluding the N. Central)
- ii. Email notifications sent as reminders
- iii. 2017 PIT Count Data to added to the BNL once in HMIS.

- b. BNL Access**
 - i. Go to www.msbos.org
 - ii. Under the 'Homeless Data' menu, click 'CES Training'
 - iii. Training begins with viewing CES webinars online (links included)
 - iv. After viewing the videos, everyone wishing to access the list must take a brief quiz
 - v. Access will be granted within 48-72 hours of taking the quiz.
- c. Using the BNL**
 - i. Check List Clients
 - ii. Give client ID to CoC/MUTEH via email or HMIS
 - iii. CoC/MUTEH will respond thru AWARDS w/ contact info and notes.
- d. #EndThis Taskforce**
 - i. Meeting every 2 weeks in 30-45-minute call:
 - 1. To work with the Veteran BNL
 - 2. Discuss the criterion
 - 3. Required to declare an end to Veteran homelessness in the BoS
- e. Working the BNL**
 - i. Preliminary Logistics
 - 1. Housing Programs: How much money (if any) do you have any money left for housing homeless individuals?
 - 2. Signing of the BNL Confidentiality Agreement
 - 3. Our Focus: Top 10 clients on your region's BNL.
 - 4. Passing out copies on the BNL
 - 5. Working the List!

NEW BUSINESS

- I. DEBRIEFING: 2018 PIT COUNT**
 - a. Data entry is in process
 - b. Close to finishing
 - c. ES, TH, RRH HMIS program need to check, sign, and report to Bethany ASAP
- I. PROFESSIONAL DEVELOPMENT: The Lens Principle**
 - a. View the presentation here: <https://msbos.org/wp-content/uploads/2018/03/Lens-Principle-March-20-2018.pdf>

ANNOUNCEMENTS

- I. HUD Exchange Notes of the Month – March 2018**
 - a. No Exchange Notes this month.
- II. CoC Announcements – March 2018**
 - a. SCHEDULING MEETINGS FOR 2018**
 - i. To better prepare advocates and members for the CoC's 2018 meetings. The MS Balance of State has compiled a meeting calendar of its important information and gatherings. Download the calendar here: <https://msbos.org/wp-content/uploads/2015/08/msbos-annual-calendar-2018-yearly-calendar-template-vertical-04.pdf>
 - b. NEW SOCIAL MEDIA ACCOUNTS FOR THE BOS**
 - i. Facebook: <https://www.facebook.com/msboscoc>
 - ii. Twitter: <https://twitter.com/msboscoc>

c. THE BALANCE OF STATE WEBSITE

- i. For news, events, resources, and documents visit: www.msbos.org

II. NEXT SOUTHWEST MEETING: Tuesday, April 17th, 2018. Location: McComb, MS.

ADJOURNMENT

The meeting adjourned at 12:15 PM.

ADDITIONAL NOTES

- a. **MEETING SCHEDULE** - During the December 2016 meeting, coalition members scheduled the location of the meetings until the end of 2017. The locations will alternate between Natchez & McComb. January 2017 will begin in McComb. February's meeting will be in Natchez, etc.
- b. **WORKING THE LIST** - After the meeting, agencies stayed behind to begin the working of the BNL