

**Mississippi Balance of State CoC
Governing Council Meeting Minutes**
Thursday, May 31st, 2018
10:00 a.m.

TIME AND PLACE

The meeting of the Mississippi Balance of State CoC Governing Council was called to order at 10:05 a.m. The meeting was held at the E.T. Woolfolk State Building (501 N. West St., Room 117, Jackson, MS 39201).

ROLL CALL

Elected CoC Governing Council Members, the HMIS Lead Agency, and the CoC Collaborative Applicant

CALL TO ORDER

Reginald Glenn, CoC Coordinator, called the meeting to order.

PRESENT

Myron Hutson, Reginald Glenn, Hannah Maharrey, Kimberly Moore, Demetra Bates, Florida McKay, Ledger Parker

Guests: Stacey Howard, K. Garner (by phone)

ADDITIONAL NOTES

- A quorum of the GC was not present for this meeting. Therefore, the voting cannot take place.
- Items up for voting will be submitted via electronic voting to complete the items for discussion.
- GC Members M. Mitternacht, L. Payne, C. Hicks, A. Williams & L. Meyer were not able to attend due to scheduling conflicts.
- R. Glenn will email the travel form to all GC members to complete for reimbursement.

REVIEW OF MINUTES

A motion was made by H. Maharrey to adopt the minutes for the meeting on Dec. 14, 2017. A. Lyon seconded the motion. All in favor by acclamation.

To access these minutes, as well as minutes from other GC meetings, visit:

*<http://msbos.org/council-minutes/>. Password: **gcmeetings***

ADOPTION / REVIEW OF AGENDA

I. GOVERNING COUNCIL MEMBER CHANGES

- a. Due to changes in Coalition Leadership, Pine Belt Representation on the Governing Council has now been changed from Amy Lyon to Demetra Bates. Today is her first GC meeting.**

II. COMMITTEE REPORTS

a. Executive Committee

1. Review of the CoC Collaborative Applicant Agreement

- a. Updated document can be viewed here: <https://msbos.org/wp-content/uploads/2018/06/2018-19-CoC-Collaborative-Applicant-Agreement.pdf>
- b. A recommendation was made to accept MUTEH Inc. as the continuing Collaborative Applicant Agreement with the CoC.
- c. Via online vote, a quorum of the Governing Council decided to accept the MUTEH Inc. as the Collaborative Applicant on Wednesday, June 6th.

b. Ranking Committee

1. FY2017 Competition Debrief

- a. The CoC's FY2017 Application score was 145.75. The total CoC Application score decreased by points from the FY2016 score (165.00). The Competition Debrief can be viewed here: https://msbos.org/wp-content/uploads/2018/09/FY-2017-CoC-Application_NOFA-Crosswalk.pdf
- b. Discussion begin about possible solutions to ensure that the score will improve for the next competition.
- c. Suggestions made:
 1. Recognize agencies for increasing job incomes amongst their caseload. (L. Meyer)
 2. Create a committee dedicated to Employment Increase and Workforce investment. (S. Howard)
 3. Use a more effective and objective ranking tool for rating and reviewing project applications. (More specifically the HUD Ranking Tool).
 4. Have a agencies who specialize in workforce investment attend and participate in the Governing Council meetings.
 5. We must be sure to adjust for:
 - i. Meeting the service Population Target Goals for Veterans, Chronic Homeless, and Family Homelessness
 - ii. Improving the functioning and participation in the CoC Coordinated Entry System.
 - iii. Improving the CoC's System Performance Measures
 6. Create a "hold-harmless" clause for new project so that they are given grace for initial performance
 7. Separate the HMIS Review and Ranking Committee

c. HMIS/Technology Committee

1. Review of the CoC HMIS Agreement

- a. Updated document can be viewed here: <https://msbos.org/wp-content/uploads/2018/06/2018-19-CoC-HMIS-Agreement-.pdf>
 - b. A recommendation was made to accept MUTEH Inc. as the continuing HMIS Lead Agreement with the CoC.
 - c. Via online vote, a quorum of the Governing Council decided to accept the MUTEH Inc. as the HMIS Lead Agency on Wednesday, June 6th.
- #### 2. The HMIS Committee Report Notes:
- a. MUTEH is working with the UMMC Ryan White Clinic to be their data hosting system. The project is in the demonstration phase at the moment.

- b. HMIS also submitted the Annual Performance Report for High Performance Consideration
- c. After various talks, The Salvation Army of Meridian has finally agreed to participate in the community-wide HMIS.
- d. New HMIS Staff: Tia Brinkley. Contact: tbrinkley@muteh.org
- e. MUTEH just recently begin Representative Payee Services as an official service in the brand.
- f. MUTEH has begin a partnership with DMH to get Releases of Information from patients for their CHOICE program (also the VA)
- g. MUTEH is also partnering with the University of Notre Dame to do research related to homelessness and its causes.

d. Resource Development/ Membership/ Awareness

- 1. Membership Update
 - a. We have a total 33 paying members in the Balance of State.
 - b. Members can now check their membership status online: <https://msbos.org/member-status/>
 - c. Our current membership year ends on June 30th 2018.
 - d. Membership renewal is currently underway for MY18-19.
- 2. Regional Coalition Highlights
 - a. Notable Topics
 - 1. Coordinated Entry Systems
 - 2. 2018 Homeless Connect Planning
 - 3. PIT Count Planning
 - b. Average Coalition Attendance (Feb. 2018 – May 2018)
 - 1. East Central – 14
 - 2. Northeast – 9
 - 3. Delta – 12
 - 4. Southwest – 7
 - 5. Pine Belt – 25
- 3. What's to Come
 - a. Planning will begin for the 2019 Homeless Connects in East Central, the Delta and Northeast in the coming months.

e. Quality & Performance Evaluation/Monitoring

- 1. **As a CoC we must evaluate all our projects for compliance and performance.**
- 2. This will require a team of CoC representative going to monitor and evaluate every funded project in the CoC.
 - a. Team will consist of the Exec. Committee Chair, CoC Coordinator, CFO of the Collaborative Applicant, and a regional coalition chair.
- 3. The CoC Coordinator has begun site visits with all CoC-funded projects. Reports were provided to the GC concerning the following visited projects.
- 4. In recent months, we have visited:
 - a. April 16th – ASC
 - b. April 19th – MUTEH
 - c. March 23rd – USM-IDS
 - d. May 17th – MCCSA
- 5. Yet to be visited:
 - a. May 24th – Recovery House
 - b. July 19th – Catholic Charities

f. Coordinated Entry Systems

1. Ending Veterans Homelessness in the BoS

- a. The CES Committee is working to submit an application to the USICH to declare an end to Vet Homelessness in the BoS! Should be completed before the end of the month.

2. Regional Outreach Teams

- a. To strengthen street outreach across the CoC, the Collaborative Applicant is seeking to develop regional outreach teams throughout the BoS. Led by Allen Tisdale, these teams will consist of local agency representation and volunteers willing to participate. The aim is to have more agency participation in the BNL data compilation.

g. Funding & Strategy

1. Point-In-Time Count: Debriefing

- a. Presentation can be viewed here: <https://msbos.org/wp-content/uploads/2018/08/Debriefing-2018-PIT-Count-July-10-2018.pdf>

III. UNFINISHED BUSINESS

a. Update on AIDS Services Coalition

1. **In Feb. 2018, all ASC grant management was moved to the HUD Atlanta Field Office**
2. **Sheley Place is still being reviewed by HUD ATL. The project now has increased in costs by \$160,000 for completion.**
3. **HUD OIG inspected the files during a recent monitoring in Hattiesburg. ASC was cleared. Recommendation was made to the appropriate channels.**
4. **ASC requested a copy of the debrief but was denied. They are attempting to request debrief through the Freedom of Information Act.**
5. **ASC is still on manual suspension in regard to requesting money.**
6. **ASC is having weekly calls with HUD ATL.**
7. **They hope HUD will allow them to recoup funding to finish projects.**

IV. NEW BUSINESS

- a. **There is no new business to conduct.**

V. ANNOUNCEMENTS

a. Scheduling Meetings For 2018

1. To better prepare advocates and members for the CoC's 2018 meetings. The MS Balance of State has compiled a meeting calendar of its important information and gatherings. Download the calendar here: <https://msbos.org/wp-content/uploads/2015/08/msbos-annual-calendar-2018-yearly-calendar-template-vertical-04.pdf>

b. New Social Media Accounts for the BoS

1. Facebook: <https://www.facebook.com/msboscoc>
2. Twitter: <https://twitter.com/msboscoc>

c. 2018 Council Meeting Schedule

1. February 8th
2. May 31st
3. September 13th
4. December 13th
5. All meetings to be held in Woolfolk 117.

d. NEXT CoC GOVERNING COUNCIL MEETING: September 13, 2018

VI. ADJOURNMENT

a. The meeting adjourned at 12:38 p.m.