

**Mississippi Balance of State CoC
Ranking Committee Meeting Minutes**
Thursday, September 8th, 2022
10:00 am

TIME AND PLACE

The Mississippi Balance of State CoC Ranking Committee was called to order at 10:00 am. The meeting was held at MUTEH Offices-Conference Room (201 W. Capitol St., Suite 800, Jackson, MS 39201).

ROLL CALL

All members of the Ranking Committee, MS Balance of State CoC Director, HMIS Lead Representation, Coordinated Entry System Representation

CALL TO ORDER

Hannah Maharrey, CoC Director called the meeting to order.

PRESENT

Governing Council Members: Colleen Hartfield, Emma James (Proxy for Rebecca Nelson), Karley Williams (Proxy for Robbie Brown), Chantel Maye, Dr. Collin Billingsley. Hannah Maharrey – CoC Director, Bethany Latham – MUTEH Data Systems Director, Reginald Glenn – Coordinated Entry Systems Director

GUESTS

Stacey Howard (Grant Application Writer)

AGENDA

I. PROJECT APPLICATION TIMELINE AND DUE DATES

- a. Project Application Timeline and Due Dates
- b. Monday, August 8th - Public Notification of FY2022 NOFO Funding Competition
- c. Monday, August 15th, 2022 - Letters of Intent Due Date
- d. Friday, August 19th, 2022 - Funding Competition Office Hours via Zoom
- e. Friday, August 26th, 2022 - Funding Competition Office Hours via Zoom
- f. Monday, August 29th, 2022 - Project Applications Due Date
- g. Thursday, September 8th, 2022 – Rank and Review Committee
- h. Monday, September 12th, 2022 - CoC will Notify Applicants of Acceptance/Rejection/Reduction/Ranking
- i. Friday, September 30th, 2022 - CoC Application due to HUD

II. COC GOALS

- a. HUD Policy Priorities per FY2022 NOFO
 1. Ending Homelessness for All Persons
 2. Use a Housing First Approach
 3. Reducing Unsheltered Homelessness
 4. Improving System Performance
 5. Partnering with Housing, Health, and Service Agencies
 6. Racial Equity
 7. Improving Assistance to LGBT+ individuals
 8. Persons with Lived Experience
 9. Increasing Affordable Housing Supply
- b. MSBoS CoC Priorities -MS Balance of State CoC will conduct an analysis of its existing projects to determine the extent to which each project addresses the goals of:
 1. Individuals experiencing unsheltered homelessness
 2. Projects in geographical regions of MS Balance of State CoC with the highest population of homelessness
 3. Chronic Homelessness

III. FUNDING PRIORITIES

- a. ARD Tier 1 Funding: \$2,974,568
- b. Tier 2 Funding: \$156,556 + \$226,000 (CoC Bonus) = \$382,556
- c. The Planning Grant is NOT in the same allotment with the Tier 1 Funding (max. = \$174,471)
- d. Total Funding = \$3,531,595

IV. RATING FACTORS

- a. The committee will rank and fund projects (reallocated, new, and renewal) based on the following priorities
 - Performance Measures: Determined via HUD Rating and Ranking Tool using HMIS and CES info
 - Performance Measures: Ranked by performance within project type based on CoC adopted standards from the most recent APR available and MPRs generated by HMIS (Utilization Rates)
 - Agency Capacity: Determined by threshold requirements
 - Target population as identified by unmet need analysis
 - Project Service Area

V. STRATEGY

- a. With the CoC Coordinator and Collaborative Applicant, the Ranking Committee made the decision to use the HUD-developed Rating and Ranking Tool. The Project Rating and Ranking Tool is a tool that can be used by CoCs to evaluate projects and set ranking priorities within the CoC. The tool helps the CoC to create objective, performance-based scoring criteria and selection priorities that are approved by the

CoC to determine the extent to which each project addresses HUD's policy priorities. The CoC will reallocate funds to new projects whenever reallocation can improve outcomes and reduce homelessness, and consider how much each project spends to serve and house an individual or family as compared to other projects serving similar populations.

- b. The tool factors in criteria for multiple project types. The Committee is able to decide which factors should be a factor within the project ranking decision. New Projects will be judged by different criterion than renewal/expansion projects. The tool does not rate HMIS, SSO, or Planning projects. The Rating Criteria can be viewed here: <https://msbos.org/wp-content/uploads/2022/09/FY2022-Rating-Criteria-All-Projects-1.pdf>
- c. After the completion of rating, the tool allows the users to input the appropriate funding details and allows the Committee to rank the projects in both tiers as desired.
- d. The CoC Competition Process can be viewed in full here: <https://msbos.org/ranking-review/>

VI. PROJECT THRESHOLD

- a. Before the rating could take place, the committee reviewed the renewal, new, and reallocated projects that were submitted for funding in this year's competition.
- b. **UNSUCCESSFUL THRESHOLD REVIEW:**
 - 1. **Reviving the Youth:** New application for RRH did not meet threshold requirements
 - a. Insufficient Financial and Management Capacity: Project applicants and sub-recipients did not demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds.
 - b. Insufficiency of Financial Management System
 - c. The project was rejected and did not proceed to ranking.
- c. **PROJECTS WITHIN THRESHOLD:**
 - 1. ASC - 121 HAVEN HOUSE PSH - Renewal
 - 2. ASC – 227 PLACE PSH - Renewal
 - 3. BOLIVAR COUNTY COMMUNITY ACTION AGENCY - CoC RRH – Renewal
 - 4. BOLIVAR COUNTY COMMUNITY ACTION AGENCY – CoC PSH – Renewal
 - 5. USM/IDS PROJECT RECOVERY CoC RRH - Renewal
 - 6. MUTEH CoC RRH - Renewal
 - 7. MUTEH Central MS PSH - Renewal
 - 8. MUTEH HMIS - Renewal

9. RECOVERY HOUSE CoC RRH - Renewal
 10. MUTEH SSO – COC Bonus
 11. RECOVERY HOUSE PSH – New
 12. Planning Grant is NOT in the same allotment with the Tier 1 Funding. (max. = \$174,471). It will not be ranked with eligible projects.
- d. Project Threshold Note – Rank and Review Committee voted to implement a bed utilization waiver. Renewal projects with bed utilization below 90% were not penalized.

VII. RATING SUMMARIES

- a. All eligible projects were inserted into the rating and ranking tool. The criteria for each project type are can be found here:
<https://msbos.org/wp-content/uploads/2022/09/FY2022-Rating-Criteria-All-Projects-1.pdf>
- b. The summary of ratings can be viewed here: <https://msbos.org/wp-content/uploads/2018/08/MS-501-FY18-Rating-Results.pdf>

VIII. RANKINGS SUMMARIES

- a. All rated projects--renewal, reallocated, and new—were prioritized based on Committee Priorities.
- b. **To view the final rankings for Tier 1 and 2 as chosen by the Ranking Committee, see the link for Funding & Ranking Analysis:**
<https://msbos.org/wp-content/uploads/2022/09/2022-CoC-Application-Rankings-1.pdf>
- c. **PROJECT RANKING – TIER 1**

1. MUTEH, INC. – COC RRH
 - a. Project Type: Renewal
 - b. Component Type: PH (RRH)
 - c. Amount Ranked: \$588,227
2. MUTEH, Inc. – Central MS PSH
 - a. Project Type: Renewal
 - b. Component Type: PH (PSH)
 - c. Amount Ranked: \$ 108,974
3. USM – Institute of Disability Studies- *Project Recovery*
 - a. Project Type: Renewal
 - b. Component Type: PH (RRH)
 - c. Amount Ranked: \$ 302,165
4. Bolivar County Community Action Agency - *BCCAA PSH*
 - a. Project Type: Renewal
 - b. Component Type: PH (PSH)
 - c. Amount Ranked: \$ 188,979

5. MUTEH, Inc. – BoS CoC CES
 - a. Project Type: Renewal
 - b. Component Type: SSO-Coordinated Entry
 - c. Original Request: \$329,000
 - d. Amount Ranked: \$ 291,460

6. MUTEH, Inc. – HMIS I
 - a. Project Type: Renewal
 - b. Component Type: HMIS
 - c. Amount Ranked: \$ 262,080

7. MUTEH, Inc. - *Data Bridge to CES*
 - a. Project Type: New – CoC Bonus
 - b. Component Type: HMIS
 - c. Amount Ranked: \$ 226,000

8. Bolivar County Community Action Agency - *BCCAA Rapid Rehousing*
 - a. Project Type: Renewal
Component Type: PH (RRH)
 - b. Original Request: \$ 727,405
 - c. Amount Ranked: \$ 627,405

9. Recovery House, Inc. - CoC Rapid Rehousing
 - a. Project Type: Renewal
 - b. Component Type: PH (RRH)
 - c. Amount Ranked: \$ 160,588

10. AIDS Services Coalition - *227 Place (aka Green Meadows) PSH*
 - a. Project Type: Renewal
 - b. Component Type: PH (PSH)
 - c. Amount Ranked: \$ 297,572
 - d. ***NOTE: This project is partially split between Tier 1 and Tier 2 of this ranking.**

d. PROJECT RANKING – TIER 2

10. AIDS Services Coalition - *227 Place (aka Green Meadows)*
 - a. Project Type: Renewal
 - b. Component Type: PH (PSH)
 - c. Amount Ranked: \$ 297,572
 - d. ***NOTE: This project is partially split between Tier 1 and Tier 2 of this ranking.**

11. AIDS Services Coalition - 121 Haven House
 - a. Project Type: Renewal
 - b. Component Type: PH (PSH)
 - c. Amount Ranked: \$ 53,674

12. Recovery House, Inc. – CCSM PSH
 - a. Project Type: New
 - b. Component Type: PH (PSH)
 - c. Original Request: \$333,596
 - d. Amount Ranked: \$ 250,000

e. **RANKING NOTES**

1. Ranking Committee decided to rank non-direct service projects in the middle of Tier 1 and Tier 2 because these projects provide support, structure, and accountability to the Continuum of Care.
2. Two Renewal Projects were reduced to reallocate funding to a new project
 - a. BCCAA – RRH was reduced by \$100,000
 - b. MUTEH – CES was reduced by \$37,540
3. Recovery House new PSH project original request was reduced by \$83,596 to fall under Tier 2 cap

IX. **POSTING OF RANKING** – The ranking will be posted on www.msbos.org at the following link: <http://msbos.org/coc-app-rankings/>.

X. **ADJOURNMENT**

- a. The meeting adjourned at 3:00 p.m.