Mississippi Balance of State CoC
Governing Council Meeting Minutes
Thursday, June 16th, 2022
10:00 a.m.

TIME AND PLACE
The Mississippi Balance of State CoC Governing Council was called to order at 10:00 a.m. at MUTEH, Inc, 201 W Capitol St #800, Jackson, MS 39201.

ROLL CALL
Elected COC Governing Council Members, the HMIS Lead Agency, and the CoC Collaborative Applicant

CALL TO ORDER
Hannah Maharrey, MS BOS COC Director, called the meeting to order.

PRESENT
Ledger Parker, Bethany Latham-Rodgers, Florida McKay, Rebecca Nelson, Cindy Cheeks, Colleen Hartfield, Robbie Brown, Chantel Maye, Reginald Glenn (guest), Cristina Sequeira (guest)

Additional Notes
GC members Martha Mitternight, Abby Miller, Jason Spencer, Ailrick Young, Dr. Sarah Grabmiller, and Louise Meyer were unable to attend

REVIEW OF MINUTES
Minutes were submitted for the March 2022 Governing Council meetings.

ADOPTION / REVIEW OF AGENDA
Rebecca Nelson adopted a motion to accept the agenda and minutes. The motion was seconded by Colleen Hartfield. All in favor by acclamation.

AGENDA ITEMS

I. MS BoS CoC Governing Council 2022 Schedule
1. Thursday, September 15th, 2022
2. Thursday, December 15th, 2022

II. Governing Council Member Updates
1. Pine Belt representation is vacant
2. Southwest representation is vacant
3. Governing Council need to replace the Vice Chair due to previous Ivie Rivers resigning.
4. Secretary/Treasurer position is vacant.
5. Pages 7-8 of Governance Charter
    1. The Executive Team will serve as the Appeals Board for any conflict that may exist as a result of the Ranking Committee's decisions. If a member of the Executive Team is a representative of a CoC funded

agency, the member will not participate in the appeal process as it relates to Project Priority Ranking decisions.
    2. The decision of the Executive Committee shall control when decision specifically focus on HUD CoC or ESG funding, policies related to the implementation of HUD CoC-or ESG-funded programs or the HUD CoC annual application.
    3. The decision of the Governing Council shall control in all other matters.
6.

III.CONTINUUM OF CARE REGIONAL UPDATES:

1. Northeast – Rebecca Nelson
2. Delta – Florida McKay
3. East Central – Abby Miller
4. Pine Belt – Representative role is vacant
5. Southwest – Representative role is vacant.
6. Homelessness 101 is being planned for each region to educate community about homelessness and CES referral process.

IV. MUTEH HMIS Report – Bethany Latham-Rodgers, HMIS Director

1. AWARDS Total:
    1. 101 Total Projects
    2. 95 Active
    3. 4 Non-Participating
    4. 2 Inactive
    5. 120 Active Logins
    6. 3,440 Current Record Count
    7. 45,475 History Record Count
2. Non-Participating Emergency Shelters:
    1. Cora's House
    2. Greater Hope
    3. Guest House Of Hope
    4. TSA-Tupelo
3. Agencies that need additional TA:
    1. Changes Drop-in Center
    2. TSA – Laurel
4.

HMIS Project Types	#
Drop-In Centers	1
Emergency Shelter	16
Homeless Prevention	21
HOPWA	8
DMH Referral	1
Outreach	10
Regional Outreach	5
PATH	3
Rapid Re-housing	22
Supportive Services	6
Transitional Housing	3

5. HMIS Committee Plans:
    - Policies and Procedures Review
    - HMIS Data Quality Plan
    - Outreach App
    - HMIS Participation
6. System Performance Measures:
    - Increase in Length of Time Homeless
    - Decrease in Number of Homeless
    - Decrease in client income
    - Decrease in Permanent Housing Exits for Street Outreach
    - Increase in Permanent Housing Exits for Emergency Shelters and Transitional Housing
7. HMIS Trainings
    - Scheduled Trainings – RRH and PSH
    - New User Training - Reports
    - Updating Website w/ videos
    - Pushing Trek Trainings
8. AWARDS Updates
    - HIC/PIT Submitted to HUD
    - Outreach Cleaning
    - CHOICE Data Elements
    - HMIS APR Submitted to HUD
    - HMIS I & II Combined in CoC Competition

V.MSBOS Emergency Housing Voucher Report – Javonda Stanton, EHV director

	Total Awarded	Active Issuances	Current Leased	In process	Available Vouchers
MS Regional Housing Authority II	42	42	34	8	0
MS Regional Housing Authority V	34	19	7	12	15
South Delta Housing Authority	24	14	3	11	10
Housing Authority of Greenwood	15	6	2	4	9
Tennessee Valley Regional Housing Authority	56	56	34	22	0
MS Regional Housing Authority VI	126	5	0	5	N/A
MS Regional Housing Authority VI is shared with the Central MS CoC serving 5 of their 9 counties. MS BOS serves the remaining 4.					

VI. Coordinated Entry System Updates – Reginald Glenn, CES Director

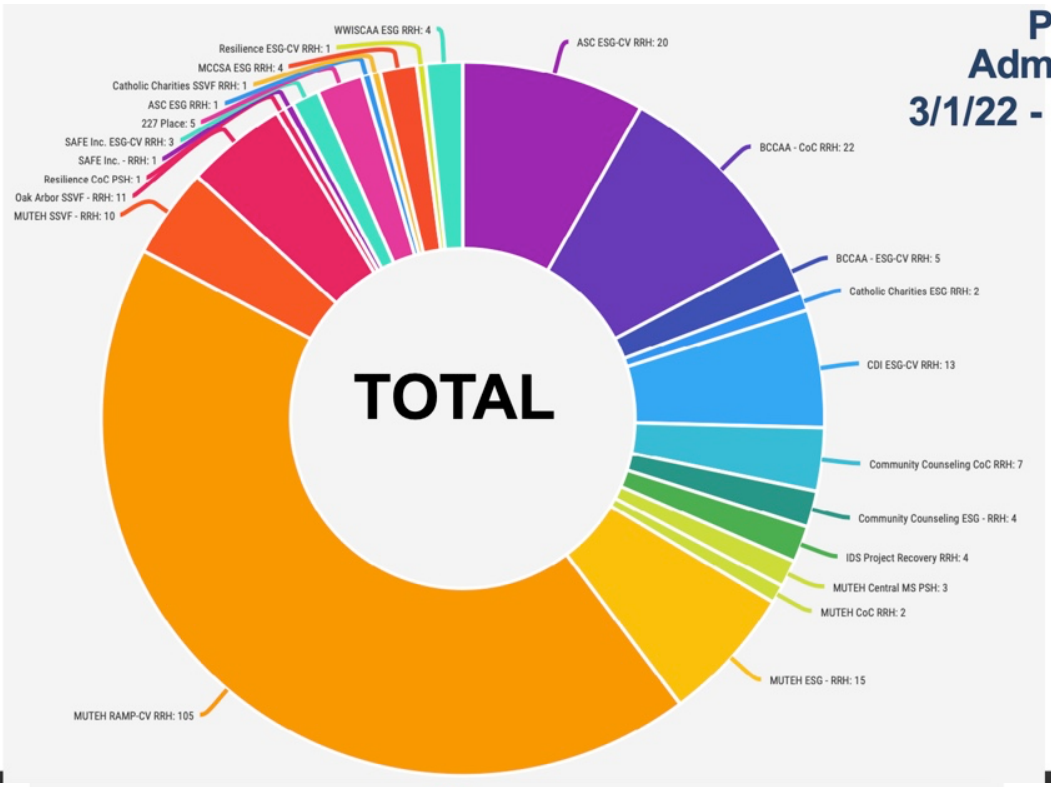
1. Homelessness Prevention CES Process
    1. Start Date: March 1st, 2022
2. Metrics Report for CES
    1. CES Navigator Reports
    2. Admitted vs. Placed
    3. Days (admission date vs. date placed)
    4. Prioritization
    5. Self-Resolved
3. CES Processes
    1. Successes
        1. Navigators working through Online Referrals, pointing to agencies for eligibility.
        2. Navigators are participating in outreach to assist the CoC in identifying clients.
        3. CES is practicing reporting that will give more feedback to CoC agencies in the System.
    2. Concerns
        1. Referrals are being distributed, but not engaged.
        2. Messages (AWARDS) are not being opened.
        3. Follow-up Phone calls are not being answered.
        4. Agencies are not Practicing Priority.
4. CES Referral Dashboard
    1. Logistics:
        1. Regional Referral Dashboard for each region
        2. Managed by the regional Navigator and CES Director
        3. Client status is managed by Navigator communication with Agencies

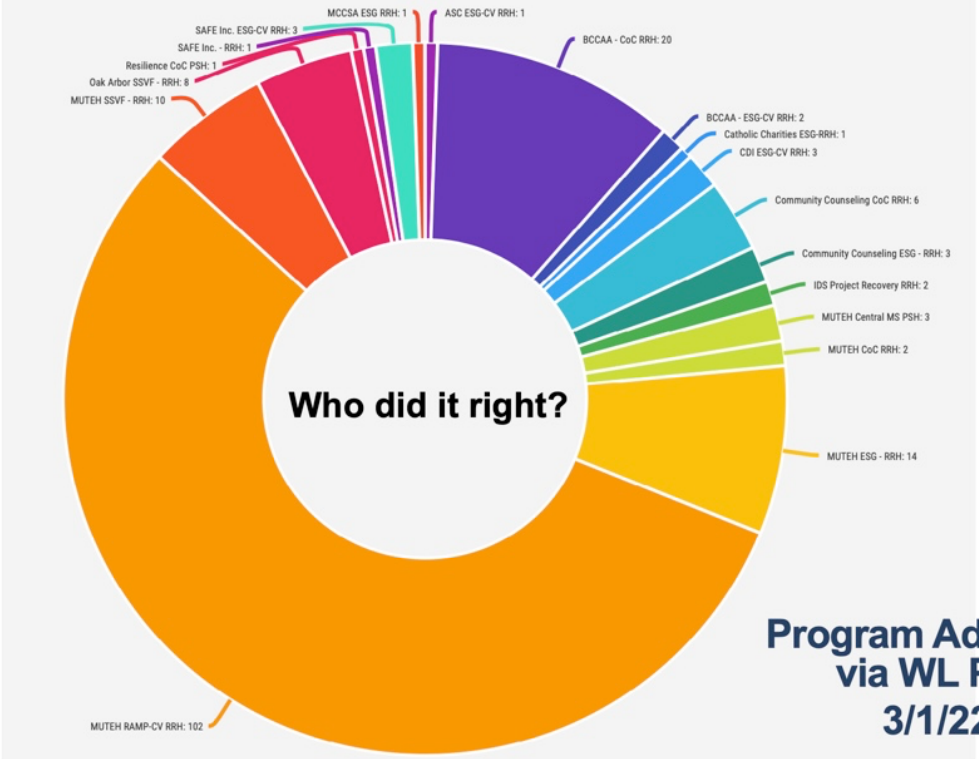
4. Only referred clients for the agency show up on the dashboard.
5. Once the client is housed (or otherwise), Navigator moves the client off and a new referral is made

2. Benefits:
    1. The CoC and Lead Agency can focus on outreach while agencies focus on housing our vulnerable population. (Agencies with outreach funding are still encouraged to do outreach as well.)
    2. The Navigators can focus on referral communication and priority for the CES.
    3. Navigators and Agencies can communicate to understand the CES process and client housing status within the system.
    4. Agencies focus on housing viable, certified homeless clients.
    5. Agencies can access referrals easily without concern for email security or sifting through AWARDS messages for communication about client follow-up.

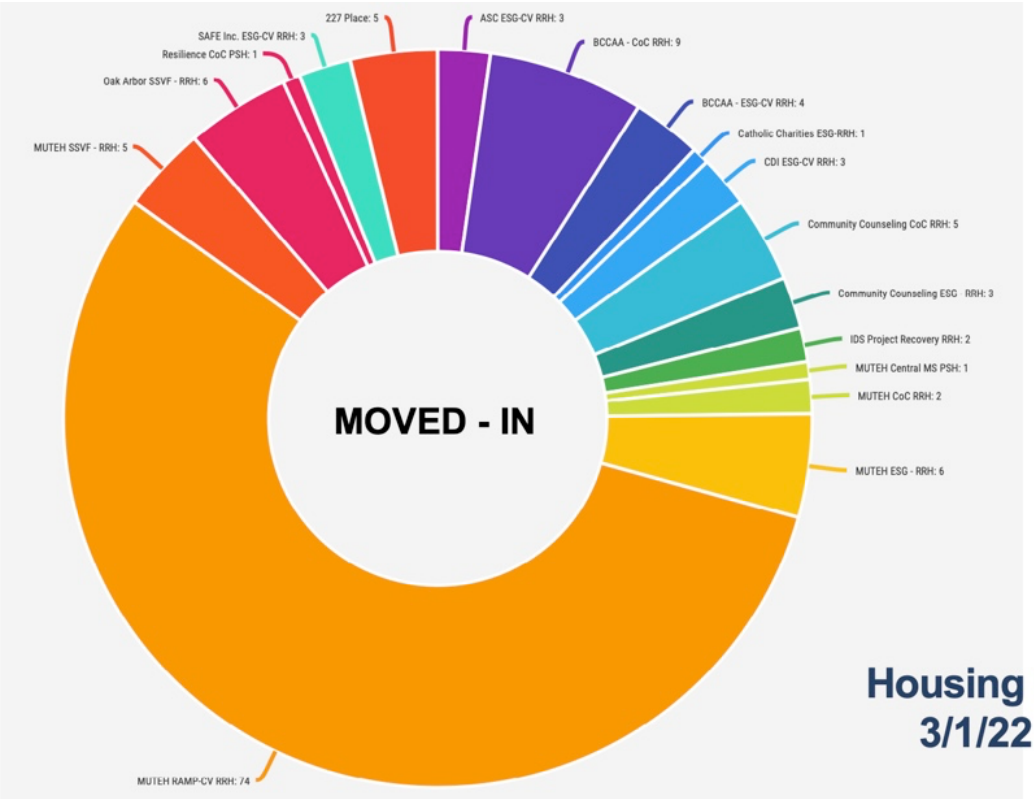
5. CES News and Notes:
    1. Conducting 2nd interviews to hire a new CES Navigator for the Pine Belt.
    2. Street Outreach Mobile App - Submissions
        1. CoC requested proposals in developing or procuring a mobile application to assist with street outreach efforts across the BoS. This mobile app must also have the capability to interface with or export to HMIS.
        2. Submissions from: Bitfocus, Simtech, Fingent Corp.
        3. Proposals to be reviewed at the next HMIS Committee Meeting [TBA].

Program Admissions 3/1/22 - 5/31/22





Program Admissions via WL Placement 3/1/22 - 5/31/22



Housing Move-Ins 3/1/22 - 5/31/22

HP Projects	CES	Incorrectly	Total
ASC ESG - HP	0	1	1
ASC ESG-CV HP	0	9	9
BCCAA - ESG-CV HP	0	1	1
Catholic Charities SSVF HP	0	2	2
Community Counseling ESG - HP	2	2	4
MCCSA HP	0	7	7
MUTEH SSVF - HP	1	2	3
Oak Arbor SSVF - HP	3	9	12
Project Restore (IDS) ESG-CV HP	0	3	3
Resilience ESG-CV HP	7	9	16
SAFE Inc. - HP	8	1	9
SAFE Inc. ESG-CV HP	5	1	6
WWISCAA ESG-HP	0	3	3

Stats

Dashboard - CES Daily RRH Assessment Referrals

*Note: Dashboard refreshes every 5 minutes.

Referrals Made

235
Total Referrals

RL	Robert Lukes	144	MH	Mamie Henry	10
SL	Shaquanna Logan	80	RG	Reginald Glenn	2

Referrals by Agency

AIDS SERVICES COALITION	AIDS Services Coalition	3	muteh	MUTEH Inc.	125
	BCCAA	40		USM-IDS	8
care LODGE	Care Lodge	9	RESILIENCE	Resilience DC	6
CATHOLIC CHARITIES	Catholic Charities	0	Community Action	Multi-County	11
RECOVERY HOUSE	Community Counseling	9		Sally Kate Winters	1
	Community Development Inc.	0	Community Action	WWISCAA	2
	DAFS	0	SAFE, INC.	SAFE	13

Stats

Referrals By Coalition

Delta Region 46

Southwest Count 2

Northeast Region 100

East Central Region 81

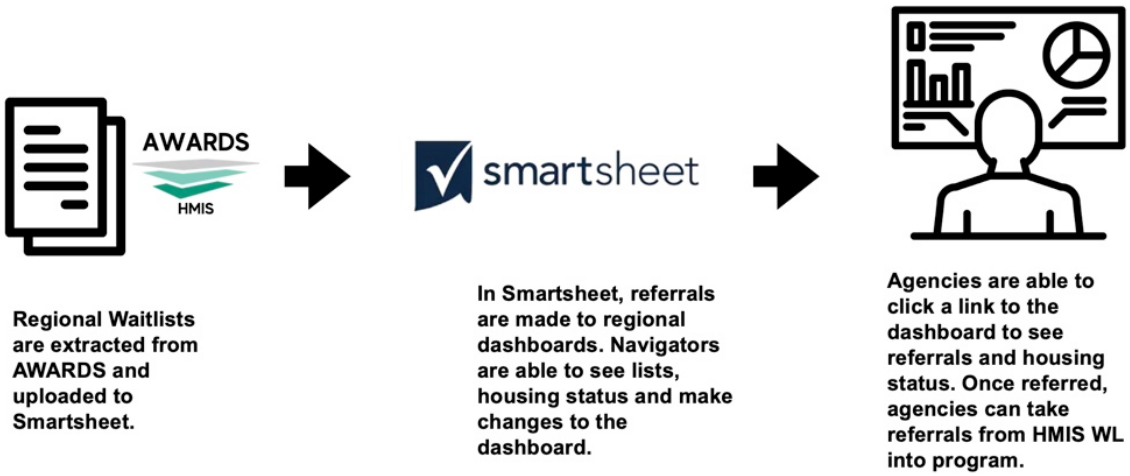
Pine Belt Region 8

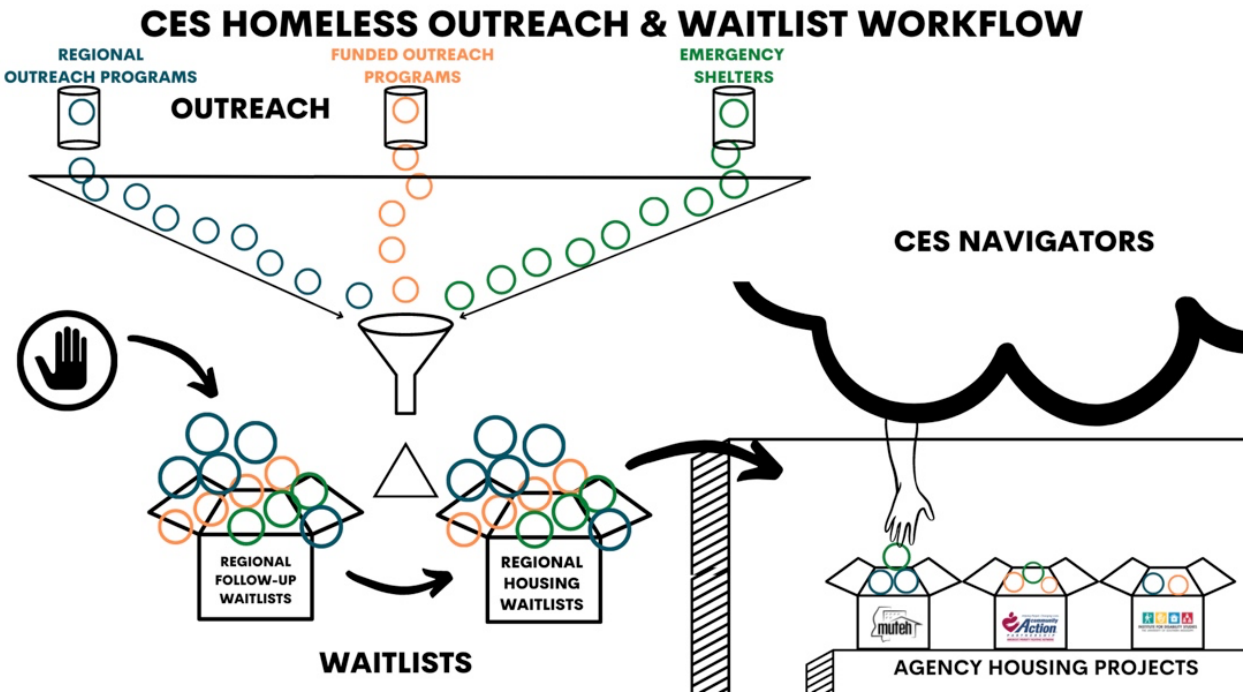
Reported Living Situations

House or Apartment Rental	0	Under Bridge/Overpass	4
Abandoned Building	19	Vehicle	101
Bus /Train /Airport	0	Emergency Shelter	19
Motel/Hotel - Paid by Agency	6	Hospital	2
Outdoor Encampment	22	Jail	0
Park	19	Motel/Hotel - Paid for with your own funds	3
Street or Sidewalk	22	Treatment Program	9
With Friend/Family	5	Transitional Housing	1
		Other	4

CES Referral Dashboard

In A Nutshell





VII. Governance Charter Revision

1. Last update in May 2017
2. COC members will vote on governance charter updates at Annual Meeting
3. Policies to update:
    1. Funding COC Activities pg. 5
    2. Conflict of interest pg. 5 – add as an appendix
    3. Code of Conduct – appendix (update annually

VIII. Policies and Procedures:

1. Written standards – will be reviewed and updated by end of next quarter
2. Rank and review process – appeals policy
    1. Current policy satisfies HUD's requirements
    2. Agencies can only appeal the ranking process, not the actually numerical ranking

IX. Resilience Development Corporation

1. Voluntarily Returning FY2019 PSH Grant and subsequent renewals
2. Grant will be transferred to Bolivar County Community Action Agency
3. RDC grant end date was extended from May 31st to June 30th.
4. BCCAA will begin grant on July 1st, with end date of December 31st, 2022
5. FY2021 grant will begin January 1st, 2023

X. Agency Monitoring and Grant Reallocation

1. Quarterly spending reports
    1. Untimely expenditures
    2. Failing to spend funds within grant timeframe
2. Annual and monthly progress reports
    1. Bed utilizations
3. Coordinated entry system performance
    1. Use prioritization
4. Programming standards
    1. Eligible population
    2. Capacity issues

XI. FY2021 COC Competition Debriefing 2019 vs. 2022

1. 2022 CoC Application score is lower than 2019
2. CoC lost points in the Project Review, Ranking, and Selection Category
3. HUD is not able to give a detailed explanation on Application Scoring, so MSBOS doesn't know exact reason the scoring was so low.
    1. MSBoS used the HUD optional rating tool and followed the application detailed instructions

XII. FY2022 COC Funding Competition

1. Waiting on NOFO: Notice of Funding Opportunity to be announced
2. Usually published in August
3. Application deadline mid-September
4. Rank and review end of September

XIII. 2022 MSBoS Annual Meeting

1. Thursday, June 23rd, 2022
2. Kahlmus Auditorium, MSU Meridian

NEXT GOVERNING COUNCIL MEETING: September 15th, 2022

The meeting adjourned at 1:00pm