

**Mississippi Balance of State CoC  
Ranking Committee Meeting Minutes**

Thursday, September 7<sup>th</sup>, 2023

10:00 am

**TIME AND PLACE**

The Mississippi Balance of State CoC Ranking Committee was called to order at 10:00am. The meeting was held at MUTEH Offices-Conference Room (201 W. Capitol St., Suite 800, Jackson, MS 39201).

**ROLL CALL**

All members of the Ranking Committee, MS Balance of State CoC Director, HMIS Lead Representation, Coordinated Entry System Representation

**CALL TO ORDER**

Hannah Maharrey, CoC Director called the meeting to order.

**PRESENT**

Governing Council Members: Cotina Brown (proxy for Samantha Kalahar), Lynda Stewart (proxy for Cindy Cheeks), Karley Williams, Chantel Maye, Melvin Hatchett (person with lived experience)

**FACILITATORS**

Hannah Maharrey – CoC Director, Reginald Glenn – Coordinated Entry Systems Director)

**AGENDA**

**I. PROJECT APPLICATION TIMELINE AND DUE DATES**

- a. Public Announcement of FY2023 Funding
- b. Letter of Intent Deadline
- c. FY2023 Funding Competition Office Hours #1 w/ MSBOS COC
- d. FY2023 Funding Competition Office Hours #2 w/ MSBOS COC
- e. Project Application Submission Deadline (due in e-SNAPS). – at least *30 days before CoC's HUD submission*
- f. Rank and Review Committee**
- g. Project and Public Notification of Rank and Review. – at least *15 days before CoC's HUD submission*
- h. Public Posting of CoC Application – at least *2 days before CoC's HUD submission*
- i. MSBoSCoC's HUD Application Submission

**II. COC GOALS**

- a. HUD Policy Priorities per FY2023 NOFO

1. Ending Homelessness for All Persons
  2. Use a Housing First Approach
  3. Reducing Unsheltered Homelessness
  4. Improving System Performance
  5. Partnering with Housing, Health, and Service Agencies
  6. Racial Equity
  7. Improving Assistance to LGBT+ individuals
  8. Persons with Lived Experience
  9. Increasing Affordable Housing Supply
- b. MSBoS CoC Priorities -MS Balance of State CoC will conduct an analysis of its existing projects to determine the extent to which each project addresses the goals of:
1. Addressing Individual Unsheltered Homelessness
  2. Addressing homelessness in geographical regions of MS Balance of State CoC with the highest populations of homelessness
  3. Addressing Chronic Homelessness

### III. **FUNDING AVAILABLE:**

- a. Total Estimated ARD: \$3,077,592
  1. Tier 1: \$2,862,161
  2. Tier 2: \$215,431
- b. CoC Bonus: \$503,006
- c. DV Bonus: \$718,580
- d. TOTAL: \$4,299,178
  1. ARD + DV Bonus + CoC Bonus

### IV. **RATING FACTORS**

- a. The committee will rank and fund projects (reallocated, new, and renewal) based on the following priorities
  - Performance Measures: Determined via HUD Rating and Ranking Tool using HMIS and CES info
  - Performance Measures: Ranked by performance within project type based on CoC adopted standards from most recent APR available and MPRs generated by HMIS (Utilization Rates)
  - Agency Capacity: Determined by threshold requirements
  - Target population as identified by unmet need analysis
  - Project Service Area

### V. **STRATEGY**

- a. With the CoC Director and Collaborative Applicant, the Ranking Committee made the decision to use the HUD-developed Rating and Ranking Tool. The Project Rating and Ranking Tool is a tool that can be used by CoCs to evaluate projects and set ranking priorities within the CoC. The tool helps the CoC to create objective, performance-based scoring criteria and selection priorities that are approved by the

CoC to determine the extent to which each project addresses HUD's policy priorities. The CoC will reallocate funds to new projects whenever reallocation can improve outcomes and reduce homelessness, and consider how much each project spends to serve and house an individual or family as compared to other projects serving similar populations.

- b. The tool factors in criteria for multiple project types. The Committee is able to decide which factors should be a factor within the project ranking decision. New Projects will be judged by different criterion than renewal/expansion projects. The tool does not rate HMIS, SSO, or Planning projects.
- c. After the completion of rating, the tool allows the users to input the appropriate funding details and allows the Committee to rank the projects in both tiers as desired.
- d. The CoC Competition Process can be viewed in full here: <https://msbos.org/ranking-review/>

## VI. PROJECT THRESHOLD

- a. Before rating could take place, the committee reviewed the renewal and new projects that were submitted for funding in this year's competition.
- b. **PROJECTS WITHIN THRESHOLD:**
  - 1. ASC - 121 HAVEN HOUSE PSH - Renewal
  - 2. ASC – 227 PLACE PSH - Renewal
  - 3. BOLIVAR COUNTY COMMUNITY ACTION AGENCY - CoC RRH – Renewal
  - 4. BOLIVAR COUNTY COMMUNITY ACTION AGENCY – CoC PSH – Renewal
  - 5. USM-IDS PROJECT RECOVERY CoC RRH - Renewal
  - 6. MUTEH CoC RRH - Renewal
  - 7. MUTEH Central MS PSH - Renewal
  - 8. MUTEH HMIS – Renewal
  - 9. MUTEH SSO-CES – Renewal
  - 10. MUTEH HMIS – Data Bridge - Renewal
  - 11. RECOVERY HOUSE CoC RRH - Renewal
  - 12. MUTEH TH-RRH – DV Bonus
  - 13. ASC RRH- CoC Bonus
  - 14. CCSM TH-RRH – CoC Bonus
  - 15. MCCSA TH-RRH – CoC Bonus
  - 16. Planning Grant is NOT in the same allotment with the Tier 1 Funding. (max. = \$359,290). It will not be ranked with eligible projects.
- c. Project Threshold Note – Rank and Review Committee voted to implement a bed utilization waiver. Renewal projects with bed utilizations below 90% were not penalized.

**VII. RATING SUMMARIES**

Renewal Project Ratings	out of 100
ASC 121 Haven House	60
ASC 227 Green Meadows	63
USM-IDS RRH	73
MUTEH PSH	76
BCCAA RRH	78
CCSM RRH	82
MUTEH RRH	84
BCCAA PSH	87

Bonus Project Ratings	out of 100
ASC RRH CoC Bonus	74
MCCSA TH-RRH CoC Bonus	92
MUTEH TH-RRH DV Bonus	95
CCSM TH-RRH CoC Bonus	95

**VIII. RANKINGS SUMMARIES**

a. All rated projects--renewal, reallocated, and new—were prioritized based on Committee Priorities.

**b. PROJECT RANKING – TIER 1**

1. CCSM - CoC Rapid Rehousing
  - a. Project Type: Renewal
  - b. Component Type: PH (RRH)
  - c. Amount Ranked: \$ 160,588
  
2. Bolivar County Community Action Agency - *BCCAA PSH*
  - a. Project Type: Renewal
  - b. Component Type: PH (PSH)
  - c. Amount Ranked: \$ 188,979
  
3. MUTEH, INC. – COC RRH
  - a. Project Type: Renewal
  - b. Component Type: PH (RRH)
  - c. Amount Ranked: \$588,227
  
4. Bolivar County Community Action Agency - *BCCAA Rapid Rehousing*
  - a. Project Type: Renewal
  - b. Component Type: PH (RRH)

- c. Amount Ranked: \$ 627,405
- 5. MUTEH, Inc. – Central MS PSH
  - a. Project Type: Renewal
  - b. Component Type: PH (PSH)
  - c. Amount Ranked: \$ 108,974
- 6. USM-Institute of Disability Studies – Project Recovery
  - a. Project Type: Renewal
  - b. Component Type: PH (RRH)
  - c. Amount Ranked: \$ 302,165
- 7. MUTEH, Inc. – HMIS
  - a. Project Type: Renewal
  - b. Component Type: HMIS
  - c. Amount Ranked: \$ 262,080
- 8. MUTEH, Inc. – BoS CoC CES
  - a. Project Type: Renewal
  - b. Component Type: SSO-Coordinated Entry
  - c. Amount Ranked: \$ 291,460
- 9. MUTEH, Inc. - *Data Bridge to CES*
  - a. Project Type: New – CoC Bonus
  - b. Component Type: HMIS
  - c. Amount Ranked: \$ 226,000
- 10. AIDS Services Coalition - 227 Place (aka Green Meadows)  
*PSH*
  - a. Project Type: Renewal
  - b. Component Type: PH (PSH)
  - c. Amount Ranked: \$ 297,572
  - d. **\*NOTE: This project is partially split between Tier 1 and Tier 2 of this ranking.**

**c. PROJECT RANKING – TIER 2**

- 10. AIDS Services Coalition - 227 Place (aka Green Meadows)
  - a. Project Type: Renewal
  - b. Component Type: PH (PSH)
  - c. Amount Ranked: \$ 297,572
  - d. **\*NOTE: This project is partially split between Tier 1 and Tier 2 of this ranking.**
- 11. AIDS Services Coalition - 121 Haven House
  - a. Project Type: Renewal

- b. Component Type: PH (PSH)
- c. Amount Ranked: \$ 53,674

12. MUTEH – A New Hope

- a. Project Type: DV Bonus
- b. Component Type: TH-RRH
- c. Amount Ranked: \$ 300,000

13. CCSM – Monarch TH-RRH

- a. Project Type: DV Bonus
- b. Component Type: TH-RRH
- c. Amount Ranked: \$ 155,380

14. Multi-County Community Service Agency – TH-RRH

- a. Project Type: CoC Bonus
- b. Component Type: TH-RRH
- c. Original Request: \$390,443
- d. Amount Ranked: \$216,632

15. AIDS Services Coalition – RRH

- a. Project Type: CoC Bonus
- b. Component Type: PH (RRH)
- c. Original Request: \$572,748 (2-year grant term)
- d. Amount Ranked: \$286,374 (1-year grant term)

**d. RANKING NOTES**

1. According to the Rank and Review Policy, CoC system-wide projects, such as HMIS and CES, are ranked in Tier 1 to support MSBOS operations annually.
2. To improve the implementation of lower-performing projects, The Rank and Review committee is making recommendations to the Governing Council for 2 projects.
  - a. The Rank and Review Committee recommends that BCCAA's Rapid Rehousing Project expand its service population to include individuals. This amendment will improve their underutilization since housing is needed for individuals in the Delta and Northeast regions.
  - b. The Rank and Review Committee recommends that ASC's 121 Haven House PSH amend its target population by removing the AIDS/HIV+ requirement. This amendment would open the project to all chronically homeless men in the Pine Belt area which would improve ASC's underutilization and performance measures.
3. The Rank and Review Committee decided to rank all bonus projects at the bottom of Tier 2. The committee recognized that a few renewal projects were lower performing due to low

performance measures and unit utilizations, but did not consider these projects less needed. The Rank and Review Committee determined that renewal projects were needed for the success of the MSBoS CoC.

4. Due to the number of CoC Bonus projects submitted, the CoC Bonus funding amount was exceeded. With this in mind, the Rank and Review Committee decided on the following actions:
  - a. Moved the CCSM TH-RRH project from the CoC Bonus category to the DV Bonus. CCSM was asked to amend its grant to meet the new bonus category.
  - b. Reduced ASC RRH CoC Bonus Project from a 2-year grant term to a 1-year grant term. ASC was asked to amend its grant to the new grant term.
  - c. Reduced MCCA TH-RRH CoC Bonus Project funding amount. MCCA was asked to amend their grant to the new funding amount.

**IX. POSTING OF RANKING** – Ranking will be posted on [www.msbos.org](http://www.msbos.org) at the following link: <http://msbos.org/coc-app-rankings/>.

**X. ADJOURNMENT**

- a. The meeting adjourned at 12:50 p.m.