

FY2024 Mississippi Balance of State Continuum of Care Program Competition

NEW Housing Project Submission Checklist

AGENCY:
PROJECT NAME:
CONTACT PERSON'S NAME:
PHONE:
E-MAIL:

SUBMIT BY 11:59 PM on September 25, 2024

Please email each of the documents listed below to: cocdirector@msbos.org

LOCAL DOCUMENTS

<input type="checkbox"/>	This Submission Checklist and Application Materials
<input type="checkbox"/>	Current Audit (covering a fiscal period that ended not more than 18 months prior to January 2024)
<input type="checkbox"/>	Current 990
<input type="checkbox"/> If no findings, check here: <input type="checkbox"/>	Only if unresolved HUD monitoring findings and/or any history of sanctions imposed by HUD: Written communication between HUD and the project

HUD DOCUMENTS

<input type="checkbox"/>	HUD Project Application submitted in e-snaps
<input type="checkbox"/>	Applicant Profile submitted in e-snaps
<input type="checkbox"/> If already submitted to HUD check here: <input type="checkbox"/>	Applicant Code of Conduct (if not already on HUD's website)
<input type="checkbox"/> If submitted in esnaps check here: <input type="checkbox"/>	Non-profit documentation showing applicant and subrecipient eligibility
<input type="checkbox"/> If not applicable, check here: <input type="checkbox"/>	Only if requesting indirect costs and agency has negotiated an approved indirect cost rate: Approved Indirect Cost Rate Proposal
<input type="checkbox"/>	Match letters demonstrating eligible match for the project of at least 25% (and housing or healthcare support, as applicable) submitted in esnaps

Local Application Materials for New Housing Projects

General Project Information

1. What type of project are you applying for?
 - ☐ Permanent supportive housing for chronically homeless people or DedicatedPLUS
 - ☐ Rapid Rehousing
 - ☐ Joint Transitional Housing and Rapid Rehousing Component project
 - ☐ Supportive Services Only for Coordinated Entry projects

2. Which funding are you applying for? (Please check all that apply.)
 - ☐ CoC Bonus funding
 - ☐ Domestic Violence (DV) Bonus funding
 - ☐ Reallocated funding

3. What population do you intend to serve with this project?
 - ☐ Chronically homeless
 - ☐ Survivors of domestic violence
 - ☐ Other: _____
 - ☐ Other: _____

Threshold Requirements

Please check each box to confirm that the following statements regarding eligibility for receiving CoC funding from HUD are true:

A. ALL PROJECTS:

- ☐ The applying agency is eligible to receive CoC Program funding.
- ☐ Our agency can demonstrate financial and management capacity and experience to carry out the project and to administer Federal funds.
- ☐ This proposal will serve an eligible population for the project type, as designated by the CoC Program Interim Rule and the NOFO.
- ☐ This project is cost-effective, with costs not deviating substantially from the norm in that locale for similar project activities.

- ☐ This project will participate in HMIS (except for victim service providers who must use a comparable database).
- ☐ This project adheres to a Housing First model.
- ☐ The project has policies regarding termination of assistance, client grievances, equal access, and fair housing requirements, VAWA protection, and confidentiality that are compliant with HUD CoC Program requirements.
- ☐ Project applicants and potential subrecipients with existing grants have satisfactory capacity, drawdowns, and performance for existing grant(s), as evidenced by timely reimbursement of subrecipients, regular drawdowns, and timely resolution of any monitoring findings. If project applicant and subrecipients have no existing grants, check here ☐.
- ☐ For expansion projects, project applicants have clearly articulated the part of the project that is being expanded. Additionally, the project applicants have clearly demonstrated that they are not replacing other funding sources. If not an expansion project, check here ☐.
- ☐ This project will meet all timeliness standards per 24 CFR 578.85.
- ☐ The project applicant has no significant issues related to capacity, performance, or unresolved audit/monitoring findings related to one or more existing HUD grants. Additionally, HUD reserves the right to withdraw funds if no APR is submitted on a prior CoC grant. If project applicant and subrecipients have no existing grants, check here ☐.
- ☐ The project applicant has a UEI number and active registration in SAM.
- ☐ This proposal is consistent with the local Consolidated Plan.
- ☐ Agency has no issues with any of the following Federal requirements:
 - o Resolution of Civil Rights Matters
 - o Outstanding Delinquent Federal Debts
 - o Debarments and/or Suspensions
 - o Pre-selection Review of Performance
 - o Sufficiency of Financial Management System
 - o False Statements
 - o Mandatory Disclosure Requirement
 - o Conducting Business in Accordance with Ethical Standards/Code of Conduct
 - o Prohibition Against Lobbying Activities
 - o Equal Protection for Faith-based and Community Organizations

FOR PERMANENT SUPPORTIVE HOUSING AND RAPID REHOUSING PROJECTS:

- ☐ The type of housing, number, and configuration of units in this proposal will fit the needs of the program participants (e.g., two or more bedrooms for families.)
- ☐ The type of supportive services that will be offered to program participants will ensure successful retention in or help to obtain permanent housing, including all supportive services, regardless of funding source.
- ☐ The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply meet the needs of program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).
- ☐ In this proposal, participants will be assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing).

FOR JOINT TH/PH-RRH COMPONENT PROJECTS:

- ☐ The type of housing, number, and configuration of units in this proposal will fit the needs of the program participants (e.g., two or more bedrooms for families).
- ☐ The proposed project will provide enough rapid re-housing assistance to ensure that at any given time, a program participant may move from transitional housing to permanent housing. This may be demonstrated by identifying a budget that has twice as many resources for the rapid re-housing portion of the project than the TH portion, by having twice as many PH-RRH units at a point in time as TH units, or by demonstrating that the budget and units are appropriate for the population being served by the project.
- ☐ The type of supportive services that will be offered to program participants will ensure successful retention in or help to obtain permanent housing, including all supportive services, regardless of funding source.
- ☐ The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply meet the needs of

program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).

- ☐ In this proposal, participants will be assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing).

FOR SSO-CES PROJECTS:

- ☐ The centralized or coordinated assessment system is easily available/reachable for all persons within the CoC's geographic area who are seeking homelessness assistance. The system must also be accessible for persons with disabilities within the CoC's geographic area.
- ☐ There is a strategy for advertising that is designed specifically to reach homeless persons with the highest barriers within the CoC's geographic area.
- ☐ There is a standardized assessment process.
- ☐ Ensures program participants are directed to appropriate housing and services that fit their needs.

THRESHOLD EXPLANATION: If you are unable to check one of the boxes above that is applicable to you, please provide an explanation (one-page limit).